

GOUR MAHAVIDYALAYA

REACCREDITED BY NAAC (2nd Cycle) B+

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<https://gourmaha.org/uploads/committee/members/Planning%20Committee.pdf>

Proceedings of the meeting of the Planning Committee held on 26.01.2017 at 4 P.M. in the Principal's chamber.

Dr.Ashim Kumar Sarkar, Principal, takes the chair and initiates the discussion.

Agenda:1.

Preparation of Plan of Action concerning Development of Gour Mahavidyalaya

a, Mangalbari, Malda: 1. Resolved that the following Plan of action concerning Development is prepared and accepted: Management: (1) Participatory management. Finance 2. Preparation of yearly budget. 3. Apply for RUSA grants. Infrastructure: 4. Upgradation of Infrastructure. Quality enhancement: 5. Timely submission of AISHE. 6. Timely submission of AQAR. ICT 7. ICT upgradation. 8. Upgradation of Website. Academic and Research: 9. Introduction of CBCS. 10. Apply for the introduction of PG courses. 11. Apply for the introduction of job oriented courses. 12. Signing of MOU for academic and research purpose. 13. Out Reach Programme: (k) Adoption of Village for outreach programme. The meeting came an end with a vote of thanks to and from the chair.

Ashim Kumar Sarkar

(Dr. A. K. Sarkar)

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Minutes of the meeting of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 04.08.2016 at 5 P.M. to 7 P.M. in the Principal's chamber (2 Hours):

Agenda: 3. Preparation of Plan of action of the year 2017. 3. Resolved that the following Plan of Action for the year 2027 is approved:

1. Preparation of sending AQAR(NAAC format) of the year 2016-17. 2. Construction of virtual class room. 3. Renovation of the room of the IQAC. 4. Purchase of equipments. 5. Upgradation of the college website. 6. Formation of the ICT committee and launching of college App. 7. Holding of NAAC peer team review meeting. 8. Holding of Workshop on NAAC Vision, 2021. 9. Upgradation of the college Library. 10. Reconstitution of the IQAC body. 11. Formation of different committees. 12. Implementation of e-tender.

Minutes of the meeting of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 27.07.2017 at 1 P.M. to 2 P.M. in the principal's room.

Agenda: 5. Review of the outcome of the Plan of Action of the previous year. 5. It is observed that the items of the Plan of Action of the previous year were fulfilled.

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Minutes of the meeting of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 27.07.2017 at 1 P.M. to 2 P.M. in the principal's room.

Agenda of the meeting: 6. Preparation of the Plan of Action of the year 2018. 6. Resolved that the following Plan of Action of the year 2018 is approved. 1. Preparation of sending the AQAR (NAAC) of the year 2017-18. 2. Purchase of equipments. 3. Upgradation of the College Website. 4. Formation of the different committees. 5. Upgradation of the College Library. 6. Preparation for submission of AISHE. 7. Computerization of the resolutions of the different meetings between Administrator and Principal. 8. Computerization of AQAR. 9. Extension of Solar Energy Power Plant. 10. Approval CAS papers. 11. Holding of Annual Exhibition. 12. Holding of Annual Sports. 13. Upgradation of the Career and Counseling Cell. 14. Construction of Laboratory for the Department of Food and Nutrition. 15. Holding of Compusing Programme. 16. Prize distribution ceremony. 17. Implementation of Inter-disciplinary programme. 18. Online admission. 19. Out-reach programme. 20. Workshop on Women empowerment by Bishakha Committee. 21. Implementation of online feedback system.

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Proceedings of the meeting of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 16.5.2020 from 12.noon to 12.30 P.M.(Online)(Meeting-11) Dr.A.K.Sarkar, Principal, Gour Mahavidyalaya, Mangalbari, Malda, takes the chair and conducts online meeting.

Agenda: 3.Plan of Action of the year 2020-21. 3.Resolved that the following action plan of the year 2020-21 is approved: Action plan of the year 2020-2021: Time 12.30 P.M.(Online) (1) Preparation for 3rd cycle accreditation. (2) Preparation for submission of AISHE. (3) Preparation for Departmental SSR. (4) Audit report of the year 2019-20 and 2020-21. (5) Up gradation of digital platform for online academic activities. (6) Up gradation of college library. (7) Preparation for conducting internal assessment (2nd semester). (8) Online admission. (9) Establishment of Gymnasium at college campus (Grants-Rs.3,00,000/) (10) Completion of pending work of RUSA. (11).RUSA progress report. (12) Orientation programme of new batch.(semester-1) (13) Arrangement of Yoga class. (14).arrangement of online class. (15) Arrangement of offline class and use of ICT tools. (16) Maximum use of ICT tools regarding teaching and learning activities. (17) Distribution of Projectors (11 Departments). (18) Outreach Programme at adopted village. (19) Arrangement of special lectures. 20) Two orientation programmes regarding NAAC by IQAC. (21) Programme on SWACCH BHARAT ABHIYAN. (22) Programme on women empowerment and security. 23) Orientation programme for Non-teaching staff. (24) Apply for NIRF. (25) Up gradation of Career counselling cell. (26) Lecture on career. (27) Counselling programme of female students with the help of Malda Medical College and Hospital. (28) Lecture on Indian values and culture. (29) Lecture on Indian prominent Philosophers. (30) Review of activities of the different committees. (31) Yearly Budget. (32) Budget for academic activities. (33) Budget for construction work. (34) Budget for Cultural activities. (35) Online tender. (36).Arrangement of annual

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sports. (37)Arrangement of annual cultural programme. (38) Publication. (39) Scholarship/half free. (40) Collection of

Student, Parent,Teacher,Employer feedbacks and analysis. (41)Up gradation of College canteen. (42) Construction of rooms(RUSA) (43)Up gradation of college Website. (44) Uploading data regarding NAAC. (45) Computerization of the proceedings of the meetings of the Governing Body,Gour Mahavidyalaya. (46) Computerization of the proceedings of the meetings of the IQAC. (47) constitution of next IQAC. (48) Environment enrichment and Green audit. (49) Fill up of AQAR and timely submission of AQAR of the year2020-21. (50) Academic Calendar of the year2020-21. (51)Up gradation of Research cell. (52) Class routine. (53) Orientation by ICT committee regarding online class and use of (54) Installation of LMLS (Library). (55) Data entry by respective committees (SSR,NAAC) (56) Uploading of different factsheets/reports(college Website).

Agenda: 4. Review of outcome:

Plan of Action	Outcome
Plan of Action: The IQAC has chalked out the following Plan of action for the year 2019-2020 in its meeting held on 15.6.2019 at 1 P.M.	Achievements/Outcomes: Review meeting on 16.5.2020: 1.Filled in AQAR of the year 2019-20 will be submitted in the 2nd week of june.
(1).Filling and submission of AQAR(NAAC- new format) of the year 2019-2020. (2).Completion of civil work and purchase of equipments out of grants received from RUSA. (3).Purchase of Books out of grants received from	1.Filled in AQAR of the year 2019-20 will be submitted in the 2nd week of june. 2.Equipments are bought. 3. Books are bough. 4.Study Centre of Netaji Open University has been running. 5.Cine Club of the Department of Mass Communication

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RUSA. (4). Opening of study centre of Netaji Open University at Gour Mahavidyalaya. 5. Programme by different Club/Samiti/Association formed by different Departments. 6. Up gradation of the College Library. 7. Preparation for submission of AISHE. 8. Computerization of the proceedings of the meetings of the Governing Body. 9. Computerization of AQAR. 10. Extension work of solar power energy plant. 11. Introduction of CBCS. 12. Holding of Annual Exhibition. 13. Holding of Sports in the month of February. 14. Up gradation of the Career and Counseling Cell. 15. Construction of the Laboratory for the Department of Food and Nutrition. 16. Arrangement of special lecture by the career and Counselling Cell. 17. Prize distribution ceremony for the achievements of the students. 18. Workshop/Orientation related to introduction of CBCS. 19. On line admission. 20. Implementation of outreach programme by N.S.S units at village level.

and Journalism organised 15th International Social communication cinema conference on 29.11. 2019 and 30.11.2019. 6. Up gradation process of the College Library is going on. Coordinator, IQAC, requested to take necessary steps to complete the process of automation. Advisory Committee has been constituted to look after the matter. 7. AISHE will be submitted on 19.5.2020. 8. Sri Bijan Sikder, Steno-typist has uploaded all resolutions of the G.B. 9. IQAC has uploaded all resolutions and AQAR of the year 2019-20. 10. Proposal was sent and it was approved. 11. CBCS has been introduced (from 1.7.2019). 12. We failed to organise Annual Exhibition due to spread of COVID-19. 13. Our Athletes have participated in college level sports competition. 14. Discussion is going on. 15. Laboratory for the Department of Food and Nutrition has been established on 17.8.2019. 16. Career and counseling cell organised workshop on poultry farming in 2019. 17. Prize distribution ceremony was not held. 18. Orientation programme on introduction of CBCS syllabus was held on 21.7.2019. 19. Online

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	admission was completed successfully.
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Plan of Action: The IQAC has chalked out the following Plan of action for the year 2019-2020 in its meeting held on 15.6.2019 at 1 P.M.	Achievements/Outcomes: Review meeting on 16.5.2020: 1. Filled in AQAR of the year 2019-20 will be submitted in the 2nd week of June.
20. Implementation of outreach programme by N.S.S units at village level. 21. Workshop on Women empowerment. 22. Implementation of Feedback system and analysis. 23. Registration and Special lecture by Gour Mahavidyalaya Alumni Association. 24. Completion of pending work of UGC xii th plan. 25. Completion of pending work related to RUSA. 26. Introduction of new and Add-on course at UG level. 27. Holding of seminar/workshop/orientation related to quality enhancement by IQAC. 28. Analysis of Feedback by Feedback committee. 29. Placement of Feedback report on the College Website. 30. preparation of Academic Calendar by Calendar committee of the year 2019-20. 31. Submission of SSR by different Departments to IQAC office within 4.5.2020. 32. Uploading of	20. Gour Mahavidyalaya has adapted Village Bhtra, Old Malda, for extension activities. Extension activities are carried out by two N.S.S. units and Outreach Programme committee. 21. Kanyasri Diwas was observed on 16.8.2019. 22. We have collected feedback from students and Alumni. Feedback was analyzed. 23. Gour Mahavidyalaya Alumni Association has been Registered. 24. UGC audit report was submitted partly. 25. Books and equipments are bought (funds RUSA). 26. We failed to introduce Add-on course due to technical problem. 27. IQAC organized orientation programme for quality enhancement on 22.8.2019. 28. Feedback committee analyzed feedback report. (Student and Alumni). 29. Feedback report has been uploaded in the website. 30. Academic

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Student Satisfaction Survey Report on the College Website. 33.Workshop on Indian Culture and values. 34.Celebration of World Yoga Day in a befitting manner. 35.Introduction of soft skill development programme. 36.Arrangement of sitting for Physically handicapped/disabled students at Library. 37.Publish Journals with ISSN No. 38.Apply for NIRF after introduction of CBCS and collection of data related to Consultancy.

Calendar committee has prepared Academic calendar of the year 2019-20 and has uploaded it in the college website. 31.Faculty members have been working. 32. Feedback Review Committee has uploaded Feedback report. Placement of Student Satisfaction Survey Report . 33.Cultural Committee and the Department of Sanskrit organised special lecture on “ Indian Culture and Values” on 17.8.2019. 34.Due to outbreak of Corona virus, we failed to organize programme,but Apurba Kumar Sinha, Guest Lecturer of the Department of Physical Education, has uploaded picture and study materials (WhatApp group)

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7.3.2 - Plan of action for the next academic year Future Plans of Actions for next Year-2021-22-Resolutions of the meeting of the IQAC dated 13.05.2021-Plan of Action-1.Filling of AQAR and SSR by respective faculty members;/conveners.2.Special emphasis on teaching and learning method.3.Use of ICT tools for Academic and Administrative purpose.4.Completetion the work of Language Laboratory.5.Establishment of Gym.6.Completetion of Audit Report of the year 2021-2022.7.Preparation of Academic Calendar.8.Review of Feedback system.

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