

GOUR MAHAVIDYALAYA, MANGALBARI, MALDA

INTERNAL QUALITY ASSURANCE CELL

01.06.2021 to 30.05.2022

MINUTES OF THE MEETINGS OF THE IQAC, AND ACTION TAKEN REPORT: -2021-22

Internal Quality Assurance Cell	Constituted on 09.04.2021
(1) Dr. Ashim Kumar Sarkar, Principal and Chairman.	Principal and Chairman.
(2) Dr. Pulak Kumar Kundu, Associate Professor	Coordinator
(3) Dr. Susmita Shome, Associate Professor	Member, Teacher Representative
(4) Arijit Bhattacharya, Assistant Professor.	Member, Teacher Representative
(5) Md Mursed Alam, Assistant Professor.	Member, Teacher Representative
(6) Dr. N.K. Mridha, Assistant Professor	Member, Bursar, Representative, Administration
(7) Smt. Supriya Biswas, Associate Professor.	Member, Teacher Representative
(8) Syfujjaman Tarafder, Assistant Professor	Member, Teacher Representative
(9) Sri Satyajit Paul, Assistant Professor	Assistant Coordinator, Member
(10) Sri Bikram Kr. Saha, Assistant professor	Member, Alumni, Teacher Representative
(11) Deepa Lama Tamang, Assistant Professor	Member, Teacher Representative
(12) Kshitish Ch. Mahata, Assistant Professor	Member, Teacher Representative
(13) Keka Kumar, Librarian	Member, Management
(14) Arka Chaudhury, Assistant Professor	Member, Teacher Representative
(15) Anirban Ray, Assistant Professor	Member, Teacher Representative
(16) Rakesh Sarkar, Assistant Professor	Member, Teacher Representative
(17) Urmimala Basak Ray, assistant Professor	Member, Teacher Representative
(18) Sri Kartik Ghosh, Chairman, Old Malda Municipality	Member, Administration
(19) Arun Paramin, Assistant Professor	Member, Teacher Representative
(20) Suman Mandal, Student	Member, Student Representative
(22) Md Mustaq Ali, Cashier	Member, Management
(23) Bijan Kumar Sikder, Steno-Typist	Member, Management
24. Representative of Malda Merchants Association	Member

GOUR MAHAVIDYALAYA

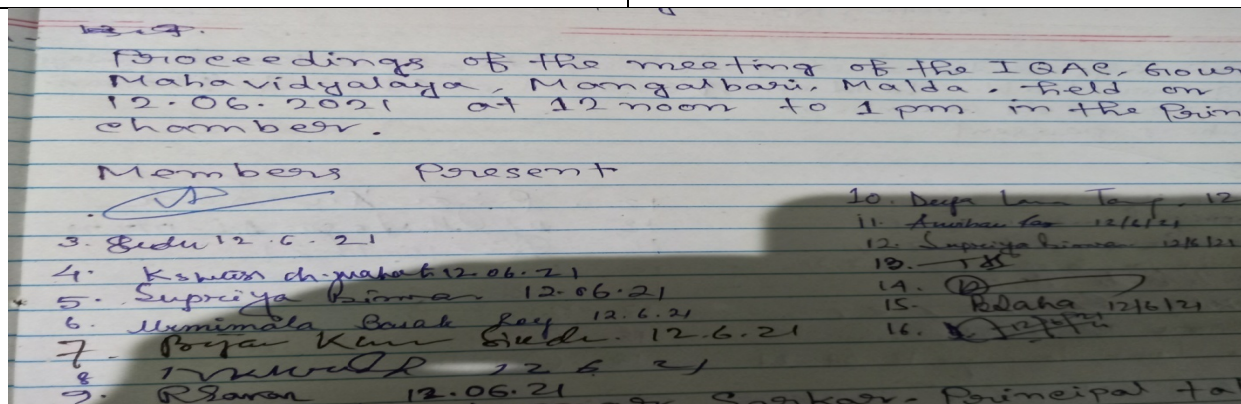
ACCREDITED BY NAAC(2nd Cycle) B+

Dr. Ashim Kumar Sarkar
Principal
principalgourcollege@gmail.com



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GOUR MAHAVIDYALAYA, MANGALBARI, MALDA	
INTERNAL QUALITY ASSURANCE CELL	
IQAC: Meeting:	Meeting No.-01
Minutes of the proceedings of the meetings of the IQAC	
Venue:	Principal's chamber
Date:	12.06.2021
Time	12 Noon to 1 P.M.(1 Hourr)
Agenda of the meeting	1.To confirm the resolutions of the previous meeting dated 13.05.2021.
	2.Preparation of the Plan of Action of the year 2021-22.



Minutes of the meeting of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 12.06.2021. at 12 Noon to 1 P.M.(1 Hour) in the Principal's room.

Dr. Ashim Kumar Sarkar, Principal, takes the chair and initiates the discussion.

Agenda of the meeting: 1. To confirm the resolutions of the previous meeting. 1. Resolved that the resolutions of the previous meeting dated 13.05.2021 are read out and confirmed.

2. Agenda of the meeting: Preparation of the Plan of Action of the year 2021-22..

2. Resolved that the following Plan of Action of the year 2021-22 is approved: 1. Filling of AQAR and SSR by respective faculty members/conveners. 2. Special emphasis on Teaching and Learning Method. 3. Use of ICT tools for Academic and Administrative purpose. 4. Completion of

the work of Language Laboratory and buildings.5.Establishment of Gym.6. Completion of the Audit report of the year 2020-21.7.Preparation of Academic Calendar.8.Review of Feedback system.



ACTION TAKEN REPORT			
Minutes of the meeting of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 12.06.2021. at 12 Noon to 1 P.M. (1 Hour) in the Principal's room. (No-1)			
Action taken report on the basis of the meeting of the IQAC held on 12.06.2021. at 12 Noon to 1 P.M. (1 Hour) in the Principal's room. (No-1)			
S.No	Agenda	Discussion	Action taken report
1	Agenda; 1.To confirm the resolutions of the previous meeting.	.Dr.P.K.Kundu, Coordinator,IQAC, read out the resolutions of the previous meeting dated date 13.05.2021	.The resolutions of the previous meeting dated 13.05.2021 were unanimously confirmed.
2	Agenda: .Agenda of the meeting: Preparation of the Plan of Action of the year 2021-22..	Dr.Ashim Kumar Sarkar,Principal and other members discussed about teaching and learning system,use of ICT tools for academic and administrative purpose, and completion of the work of language lab, buildings.	The following plan of action of the year 2021-22 is approved: 1 Filling of AQAR and SSR by respective faculty members/conveners.2. Special emphasise on Teaching and Learning Method.3.Use of ICT tools for Academic and Administrative purpose.4. Completion of the work of Language Laboratory and buildings.5.Establishment of Gym.6. Completion of the Audit report of the year 2020-21.7.Preparation of Academic Calendar.8.Review of Feedback system.



GOUR MAHAVIDYALAYA

Dr. Ashim Kumar Sarkar
Principal
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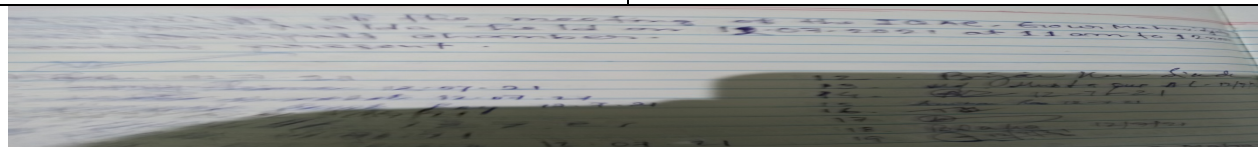
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Internal Quality Assurance Cell	Constituted on 09.04.2021
(1) Dr. Ashim Kumar Sarkar, Principal and Chairman.	Principal and Chairman.
(2) Dr. Pulak Kumar Kundu, Associate Professor	Coordinator
(3) Dr. Susmita Shome, Associate Professor	Member, Teacher Representative
(4) Arijit Bhattacharya, Assistant Professor.	Member, Teacher Representative
(5) Md Mursed Alam, Assistant Professor.	Member, Teacher Representative
(6) Dr. N.K. Mridha, Assistant Professor	Member, Bursar, Representative, Administration
(7) Smt. Supriya Biswas, Associate Professor.	Member, Teacher Representative
(8) Syfujja, man Tarafder, Assistant Professor	Member, Teacher Representative
(9) Sri Satyajit Paul, Assistant Professor	Assistant Coordinator, Member
(10) Sri Bikram Kr. Saha, Assistant professor	Member, Alumni, Teacher Representative
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(16) Rakesh Sarkar, Assistant Professor	Member, Teacher Representative
(17) Urmimala Basak Ray, assistant Professor	Member, Teacher Representative
(18) Sri Kartik Ghosh, Chairman, Old Malda Municipality	Member, Administration
(19) Arun Paramin, Assistant Professor	Member, Teacher Representative
(20) Suman Mandal, Student	Member, Student Representative
(22) Md Mustaq Ali, Cashier	Member, Management
(23) Bijan Kumar Sikder, Steno-Typist	Member, Management
24. Representative of Malda Merchants Association	Member

GOUR MAHAVIDYALAYA, MANGALBARI, MALDA	
INTERNAL QUALITY ASSURANCE CELL	
IQAC: Meeting:	Meeting No.-02
Minutes of the proceedings of the meetings of the IQAC	
Venue:	Principal's chamber
Date:	12.07.2021.
Time	11 A.M. to 12 Noon(1 hour)
Agenda of the meeting	1. To confirm the resolutions of the previous meeting dated 12.06.2021.
	2. Review the report of teaching and Learning System.
	3. Discussion on Student Centric Method.



Minutes of the meeting of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 12.07.2021. at 11 A.M to 12 Noon (1 Hour) in the Principal's room.

Dr. Ashim Kumar Sarkar, Principal, takes the chair and initiates the discussion.

Agenda of the meeting: 1. To confirm the resolutions of the previous meeting dated 12.06.2021.

1. Resolved that the resolutions of the previous meeting dated 12.06.2021 are read out and confirmed.

2. Agenda of the meeting: Review the report of teaching and Learning System.

2. Resolved that the faculty members are requested to follow the format of the Department of Geography and History concerning data entry in this regard.

3. Agenda of the meeting: 3. Discussion on Student Centric Method.

3. Resolved that the faculty members of the different Departments are requested to follow the format of the Department of Geography.

ACTION TAKEN REPORT			
Minutes of the meeting of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 12.07.2021. at 11 A.M. to 12 Noon (1 Hour) in the Principal's room. (No-2)			
Action taken report on the basis of the meeting of the IQAC held on 12.07.2021. at 11 A.M., to 12 Noon. (1 Hour) in the Principal's room. (No-1)			
S.No	Agenda	Discussion	Action taken report
1	Agenda; 1. To confirm the resolutions of the previous meeting dated 12.06.2021	.Dr.P.K.Kundu, Coordinator, IQAC, read out the resolutions of the previous meeting dated date 13.06.2021	.The resolutions of the previous meeting dated 13.06.2021 were unanimously confirmed.
2	2. Review the report of teaching and Learning System	Dr.A.K.Sarkar, Principal requested the faculty members are requested to follow the format of the Department of Geography and History concerning data entry in this regard.	Faculty members completed the task.
3	3. Discussion on Student Centric Method.	Dr.A.K.Sarkar, Principal requested the faculty members of the different Departments are requested to follow the format of the Department of Geography.	Faculty members completed the task.



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(3) Dr. Susmita Shome, Associate Professor	Member, Teacher Representative
(4) Arijit Bhattacharya, Assistant Professor.	Member, Teacher Representative
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(10) Sri Bikram Kr. Saha, Assistant professor	Member, Alumni, Teacher Representative
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(16) Rakesh Sarkar, Assistant Professor	Member, Teacher Representative
(17) Urmimala Basak Ray, assistant Professor	Member, Teacher Representative
(18) Sri Kartik Ghosh, Chairman, Old Malda Municipality	Member, Administration
(19) Arun Paramin, Assistant Professor	Member, Teacher Representative
(20) Suman Mandal, Student	Member, Student Representative
(22) Md Mustaq Ali, Cashier	Member, Management
(23) Bijan Kumar Sikder, Steno-Typist	Member, Management
24. Representative of Malda Merchants Association	Member

GOUR MAHAVIDYALAYA, MANGALBARI, MALDA	
INTERNAL QUALITY ASSURANCE CELL	
IQAC: Meeting:	Meeting No.-03
Minutes of the proceedings of the meetings of the IQAC	
Venue:	Principal's chamber
Date:	02.10.2021
Time	12 Noon to 4 P.M. (4 hours)
Agenda of the meeting	1. To confirm the resolutions of the previous meeting dated 12.07.2021
	2. Approval of CAS papers of Rakesh Sarkar, Assistant Professor in Mathematics
	3. Approval of CAS papers of Dr. K.M. Mahata, Assistant Professor in Bengali
	4. Approval of CAS papers of Arijit Bhattacharya, Assistant Professor in Computer Science
	5. To approve the CAS papers of Akhil Kumar Das, Assistant Professor in Computer Science
	6. Approval of CAS papers of Dr. Supriya Biswas, Assistant Professor in History

Proceedings of the meeting of the IQAC,Gour Mahavidyalaya,held on 02.10.2021 at 12 Noon to 4 P.M.(4

Hours)in the virtual class room:

Dr.Ashim Kumar Sarkar,Principal, takes the chair and initiates the discussion.

Agenda of the meeting:1.To confirm the resolutions of the previous meeting dated 12.06.2021.

1.Resolved that the resolutions of the previous meeting dated 12.062021 are read out and confirmed.

Agenda.2.Approval the CAS papers of Rakesh Sarkar,assistant Professor in Mathematics, from Stage-ItoII.

Item:2. a.Members of the IQAC ,GourMahavidyalaya,Mangalbari,Malda,verified the documents of Rakesh Sarkar,Assistan Professor in Mathematics (from stage-Ito II).

b.Dr.Shyamapada Mandal, Professor in Mathematics, University of Gour Banga, Malda, Sri Dipankar Sen, Joint DPI,Education Directorate, Government of West Bengal,Kolkata,have verified the documents of Rakesh Sarkar,Assistant Professor in Mathematics and approved the proposal.

c.Resolved that IQAC recommendedthat Rakesh Sarkar,Assistant Professor, be placed in the stage from I to II in the academic level II Rs.68,900/ w.e.f 03.02.2021.

d.Resolved that allpapers related to CAS of Rakesh Sarkar, be sent to the appropriate authority for final approval and fixation.

Agenda.3. Approval of CAS papers of Dr.K.M.Mahata.Assistant Professor in Bengali.

a.Members of the IQAC ,GourMahavidyalaya,Mangalbari,Malda,verified the documents of Dr.Kshitish ChandraMahata,Assistan Professor in Bengali (from stage-IIto III).

b. Dr. Souren Bandhayapadhayal, Professor in Bengali, University of Gour Banga, Malda, Sri Dipankar Sen, Joint DPI,Education Directorate, Government of West Bengal,Kolkata,have verified the documents of Dr.Kshitish ChandraMahata, Assistant Professor in Bengali, and approved the proposal.

c.Resolved that IQAC recommendedthat Dr.Kshitish ChandraMahata,Assistant Professo in Bengali, be placed in the stage from II to II I in the academic grade pay II Rs.8,000/ w.e.f 2017.03.2019.

d.Resolved that allpapers related to CAS of Dr.Kshitish Chandra Mahata, be sent to the appropriate authority for final approval and fixation.

Agenda: 4.Approval of CAS papersof Arijit Bhattacharya,Assistant Professor in Computer Science.

a.Members of the IQAC ,GourMahavidyalaya,Mangalbari,Malda,verified the documents of Arijit Bhattacharya,Assistan Professor in Computer Science (from stage-Ito II).

b. Dr. Rakesh Kumar Mandal, Associate Professor in Computer Science,University of North Bengal, and Sri Dipankar Sen, Joint DPI,Education Directorate, Government of West Bengal,Kolkata,have verified the documents of Arijit Bhattacharya,assistant Professor in Computer Science, and approved the proposal.

c.Resolved that IQAC recommendedthat Arijit Bhattacharya,Assistant Professor in Computer Science, be placed in the stage from II to II I in the academic grade pay II Rs.68,900/ w.e.f 28.07.2020.

d.Resolved that allpapers related to CAS of Arijit Bhattacharya, be sent to the appropriate authority for final approval and fixation.

Agenda: 5.Approval of CAS papers of AkhilKumar Das,Assistant Professor in Computer Science.

- a. Members of the IQAC ,GourMahavidyalaya,Mangalbari,Malda,verified the documents of Akhil Kumar Das,Assistan Professor in Computer Science (from stage-Ito II).
- b. Dr. Rakesh Kumar Mandal, Associate Professor in Computer Science,University of North Bengal, and Sri Dipankar Sen, Joint DPI,Education Directorate, Government of West Bengal,Kolkata,have verified the documents of Akhil Kumar Das Assistant Professor in Computer Science, and approved the proposal.
- c.Resolved that IQAC recommendedthat AkhilKumar Das,assistant Professor in Computer Science, be placed in the stage from II to II I in the academic grade pay II Rs.68,900/ w.e.f 26.08.2019.
- d.Resolved that allpapers related to CAS of Arijit Bhattacharya, be sent to the appropriate authority for final approval and fixation.

Agenda: 6.Approval of CAS papers ofDr Supriya Biswas,Assistant Professor in History.

- a. Members of the IQAC ,GourMahavidyalaya,Mangalbari,Malda,verified the documents of Of Dr.Supriya Biswas,Assistan Professor in History(from stage-Ito II).
- b. Dr.Suresh Lama, Associate Professor in History,University of North Bengal, and Sri Dipankar Sen, Joint DPI,Education Directorate, Government of West Bengal,Kolkata,have verified the documents of Dr.Supriya Biswas, Assistant Professor in History, and approved the proposal.
- c.Resolved that IQAC recommendedthat Dr.SupriyaBiswas,Assistant Professor in History, be placed in the stage from III to IV ,i.e., Associate Professorin the academic grade pay Rs,1,31,400/ w.e.f 29.07.2020.
- d.Resolved that allpapers related to CAS of Dr.Supriya Biswas, be sent to the appropriate authority for final fixation.

ACTION TAKEN REPORT			
MinutesofthemeetingoftheIQAC,GourMahavidyalaya,Mangalbari,Malda,held on02.10.2021. at 12 Noon to 4 P.M.(4 Hours) in the Principal's room.(No-3)			
Action taken report on the basis of the meeting of the IQAC held on02.10.2021 at 12 Noon to 4 P.M.(4 Hours) in the Principal's room.(No-3)			
S.No	Agenda	Discussion	Action taken report
1	Agenda; 1.To confirm the resolutions of the previous meeting.	.Dr.P.K.Kundu, Coordinator,IQAC,read out the resolutions of the previous meeting dated date 12.07.2021	.The resolutions of the previous meeting dated 12.07.2021were unanimously confirmed.
2	2.Approval of CAS of Rakesh Sarkar.Assistant Professor in Mathematics	Members and Subject Experts,Nominee verified CAS papers	CASpapers of Rakesh Sarkar were approved.
3	3.Approval of ACS of Dr.K.M.Mahata.Assistant Professor in Bengali	Members and Subject Experts,Nominee verified CAS papers	CAS papers of Dr.K.M.Mahata were approved.
4	4.Approval of CAS of Arijit Bhattacharya,Assistant Professor in Computer Science	Members and Subject Experts,Nominee verified CAS papers.	CAS papers of Arijit Bhattacharya were approved.
5	5.Approval of CAS of Sri Akhil Kr.Das,Assistant Professor in Computer Science	Members and Subject Experts,Nominee verified CAS papers.	CAS papers of Akhil Kr.Das were approved.
6	6.Approval of CAS of Dr.Supriya Biswas,Assistant Professor in History	Members and Subject Experts,Nominee verified CAS papers.	CAS papers of Dr.Supriya Biswas were approved.



GOUR MAHAVIDYALAYA

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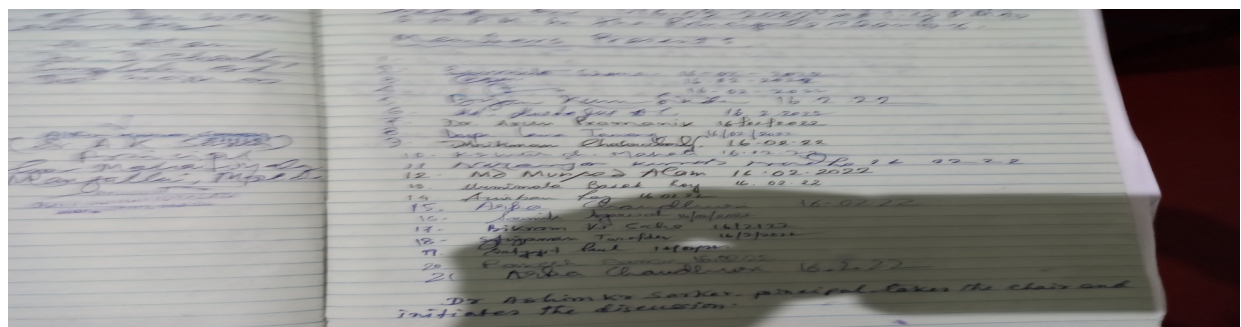
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24. Representative of Malda Merchants Association	Member

GOUR MAHAVIDYALAYA, MANGALBARI, MALDA	
INTERNAL QUALITY ASSURANCE CELL	
IQAC: Meeting:	Meeting No.-04
Minutes of the proceedings of the meetings of the IQAC	
Venue:	Principal's chamber
Date:	09.11.2021
Time	7P.M. to 8 P.M.(1hour)
Agenda of the meeting	1.To confirm the resolutions of the previous meeting dated 02.10.2021
	2. Uploading Academic Calendar-2021-22.
	3.Completion of the work of the Language Laboratory.



Minutes of the meeting of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 12.07.2021. at 11A.M to 12 Noon (1 Hour) in the Principal's room.

Dr. Ashim Kumar Sarkar, Principal, takes the chair and initiates the discussion.

Agenda of the meeting: 1. To confirm the resolutions of the previous meeting dated 02.10.2021.

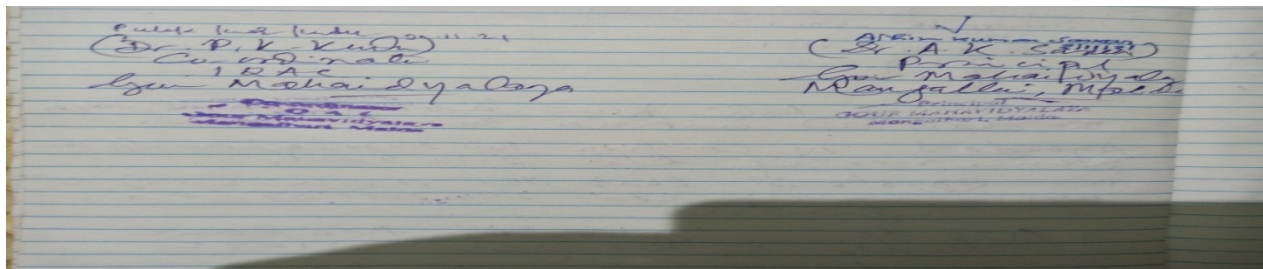
1. Resolved that the resolutions of the previous meeting dated 02.10.2021 are read out and confirmed.

Agenda: 2. Uploading Academic Calendar-2021-22.

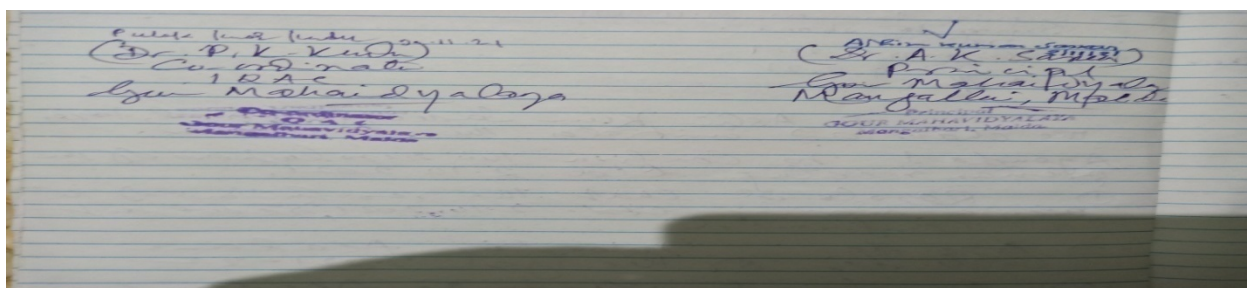
2. Resolved that the Academic Calendar Of the year 2021-22 is to be uploaded in the college website.

Agenda: 3. Completion of the work of the Language Laboratory

3. Resolved that Md Mursed Alam, Dhritiman Chakraborty, Arun Pramanik, Assistant Professors in English, are requested to complete the work as early as possible.



ACTION TAKEN REPORT			
Minutes of the meeting of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 09.11.2021 at 7 P.M. to 8 P.M. (1 hour)			
Action taken report on the basis of the meeting of the IQAC held on 9.11.2021 at 7 P.M. to 8 P.M. (1 hour) in the principal's room.			
S.No	Agenda	Discussion	Action taken report
1	Agenda; 1. To confirm the resolutions of the previous meeting.	.Dr.P.K.Kundu, Coordinator, IQAC, read out the resolutions of the previous meeting dated 02.10.2021	.The resolutions of the previous meeting dated 02.10.2021 were unanimously confirmed.
2	2. Uploading Academic Calendar-2021-22.	Members of the academic Council checked the Academic calendar.	Academic Calendar of the year 2020-21 was uploaded in the college website.
3	3. Completion of the work of the Language Laboratory	Members discussed about Software for Language Laboratory.	Tender for software was called.



GOUR MAHAVIDYALAYA

Dr. Ashim Kumar Sarkar
Principal
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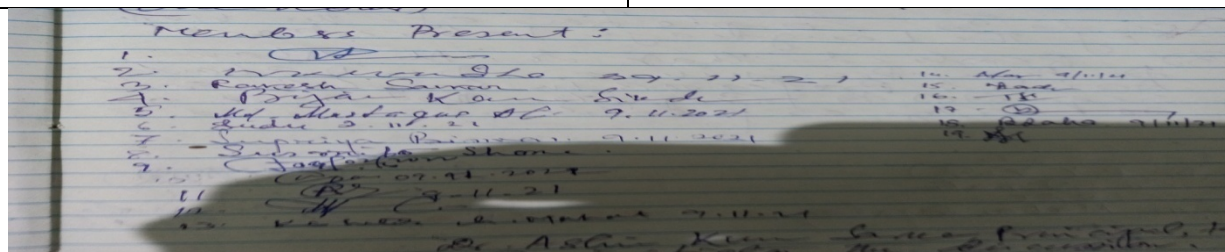
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24. Representative of Malda Merchants Association	Member

GOUR MAHAVIDYALAYA, MANGALBARI, MALDA	
INTERNAL QUALITY ASSURANCE CELL	
IQAC: Meeting:	Meeting No.-05
Minutes of the proceedings of the meetings of the IQAC	
Venue:	Principal's chamber
Date:	16.02.2022.
Time	1P.M. to 2 P.M.(1hour)
Agenda of the meeting	1. To confirm the resolutions of the previous meeting dated 09.11.2021.
	2. Discussion on Language Laboratory.
	3. Submission of AQAR of the year 2020-21.



Minutes of the meeting of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 16.02.2022. at 1 P.M. to 2 P.M. (1 Hour) in the Principal's room.

Dr. Ashim Kumar Sarkar, Principal, takes the chair and initiates the discussion.

Agenda of the meeting: 1. To confirm the resolutions of the previous meeting dated 09.11.2021.

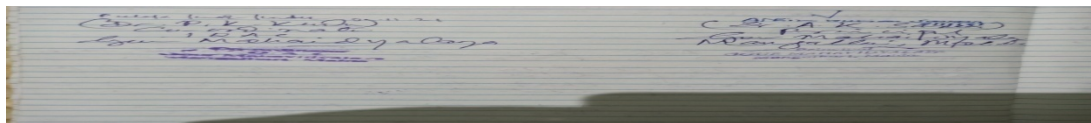
Resolved that the resolutions of the previous meeting dated 16.02.2022 are read out and confirmed.

Agenda of the meeting: 2. Discussion on Language Laboratory.

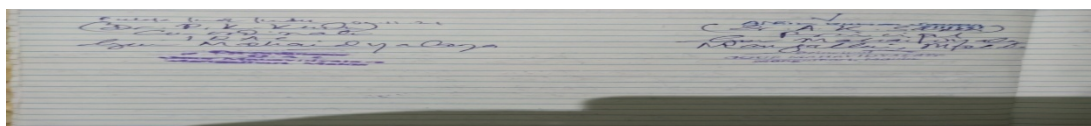
Resolved that Md Mursed Alam, Assistant Professor in English, is requested to complete the work of Language Laboratory.

Agenda of the meeting: 3. Submission of AQAR of the year 2020-21.

3. Resolved that AQAR of the year 2020-21 is to be submitted.



ACTION TAKEN REPORT			
Minutes of the meeting of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 16.02.2022 at 7 P.M. to 8 P.M. (1 hour)			
Action taken report on the basis of the meeting of the IQAC held on 16.02.2022 at 7 P.M. to 8 P.M. (1 hour) in the principal's room.			
S.No	Agenda	Discussion	Action taken report
1	Agenda; 1. To confirm the resolutions of the previous meeting.	.Dr. P.K. Kundu, Coordinator, IQAC, read out the resolutions of the previous meeting dated 09.11.2021	.The resolutions of the previous meeting dated 09.11.2021 were unanimously confirmed.
2	1. Discussion on Language Laboratory.	Md Mursed Alam, Assistant Professor in English, is requested to complete the work of Language Laboratory	Room of Language Laboratory was renovated.
3	3. Submission of AQAR of the year 2020-21.	Members checked data.	AQAR of the year 2020-21 was submitted.



GOUR MAHAVIDYALAYA

Dr. Ashim Kumar Sarkar
Principal
principal@ourcollege@gmail.com

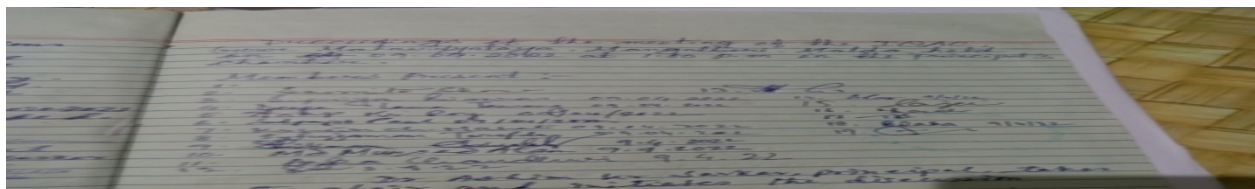
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Internal Quality Assurance Cell	Constituted on 09.04.2021
(1) Dr. Ashim Kumar Sarkar, Principal and Chairman.	Principal and Chairman.
(2) Dr. Pulak Kumar Kundu, Associate Professor	Coordinator
(3) Dr. Susmita Shome, Associate Professor	Member, Teacher Representative
(4) Arijit Bhattacharya, Assistant Professor.	Member, Teacher Representative
(5) Md Mursed Alam, Assistant Professor.	Member, Teacher Representative
(6) Dr. N.K. Mridha, Assistant Professor	Member, Bursar, Representative, Administration
(7) Smt. Supriya Biswas, Associate Professor.	Member, Teacher Representative
(8) Syfujja, man Tarafder, Assistant Professor	Member, Teacher Representative
(9) Sri Satyajit Paul, Assistant Professor	Assistant Coordinator, Member
(10) Sri Bikram Kr. Saha, Assistant professor	Member, Alumni, Teacher Representative
(11) Deepa Lama Tamang, Assistant Professor	Member, Teacher Representative
(12) Kshitish Ch. Mahata, Assistant Professor	Member, Teacher Representative
(13) Keka Kumar, Librarian	Member, Management
(14) Arka Chaudhury, Assistant Professor	Member, Teacher Representative
(15) Anirban Ray, Assistant Professor	Member, Teacher Representative
(16) Rakesh Sarkar, Assistant Professor	Member, Teacher Representative
(17) Urmimala Basak Ray, assistant Professor	Member, Teacher Representative
(18) Sri Kartik Ghosh, Chairman, Old Malda Municipality	Member, Administration
(19) Arun Paramin, Assistant Professor	Member, Teacher Representative
(20) Suman Mandal, Student	Member, Student Representative
(22) Md Mustaq Ali, Cashier	Member, Management
(23) Bijan Kumar Sikder, Steno-Typist	Member, Management
24. Representative of Malda Merchants Association	Member

GOUR MAHAVIDYALAYA, MANGALBARI, MALDA	
INTERNAL QUALITY ASSURANCE CELL	
IQAC: Meeting:	Meeting No.-06
Minutes of the proceedings of the meetings of the IQAC	
Venue:	Principal's chamber
Date:	09.04.2022.
Time	1 P.M. to 2 P.M. (1 hour)
Agenda of the meeting	1. To confirm the resolutions of the previous meeting dated 01.02.2022.
	2. Distribution of duties.



Minutes of the meeting of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 09.04.2022 at 1 P.M. to 2 P.M. (1 Hour) in the Principal's room.

Dr. Ashim Kumar Sarkar, Principal, takes the chair and initiates the discussion.

Agenda of the meeting: 1. To confirm the resolutions of the previous meeting dated 16.02.2022.

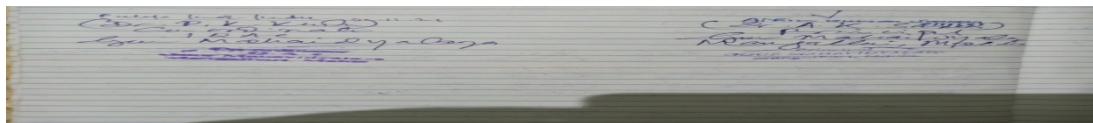
1. Resolved that the resolutions of the previous meeting dated 16.02.2022 are read out and confirmed.

Agenda of the meeting: 2. Submission of AQAR of the year 2021-22.

2. Resolved that AQAR of the year 2021-22 is to be submitted in June, 2022.

Agenda of the meeting: 3. Distribution of duties.

Item	Is to be completed within	Responsibilities
1. Class test, Assignment Collection, Student Seminar, Mentor-Mentee Programme, Study Tour and submission of Project Report	24.04.2022-16-05.2022	All the Heads of the Departments and Faculty members: Photo should be sent to the Coordinator, IQAC.
2. Field Work and submission of Project Work	24.04.2022-16-05.2022	All the Heads of the Departments and Faculty members: Photo should be sent to the Coordinator, IQAC.
3. Seminar on Rabindra Nath Tagore	07.05.2022	Dr. S. Shome, Associate Professor in Bengali
4. Seminar on Intellectual Property Rights	24.04.2022-16-05.2022	All the Heads of the Departments and Faculty members: Photo should be sent to the Coordinator, IQAC.
5. Seminar on Constitutional Obligations and Responsibility	24.04.2022-16-05.2022	Arup Kr. Ray, Assistant Professor in Political Science: Photo should be sent to the Coordinator, IQAC.
6. Programme on Code of Conduct	4.5. to 12.05.2022	Mursedl Alam, Assistant Professor in English: Photo should be sent to the Coordinator, IQAC.
7. Workshop on Women Empowerment	4.5. to 12.05.2022	Urmimala Basak, Assistant Professor in Sociology: Photo should be sent to the Coordinator, IQAC.
8. Collection of data of Scholarship	Within 12.05.2022	Dr. Supriya Biswas, Assistant Professor in History



GOUR MAHAVIDYALAYA

ACCREDITED BY NAAC(2nd Cycle) B+

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Principal
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ACTION TAKEN REPORT

Minutes of the meeting of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 09.04.2022 at 1 P.M. to 2 P.M. (1 hour)
Action taken report on the basis of the meeting of the IQAC held on 09.04.2022 at 1 P.M. to 2 P.M. (1 hour) in the principal's room.

S.No	Agenda	Discussion	Action taken report
1	Agenda; 1.To confirm the resolutions of the previous meeting.	Dr.P.K.Kundu, Coordinator,IQAC has read out the resolutions of the previous meeting dated 16.02.2022	The resolutions of the previous meeting dated 16.02.2022 were unanimously confirmed.
2.	2.Submission of AQAR of the year 2021-22.	Conveners of the different Committees have discussed the matter and verified data.	It was decided that AQAR of the year 2021-22 is to be submitted in June, 2022.
3.	3.Distribution of duties.	Conveners of the different Committees have prepared duty chart to complete different items concerning NAAC 3 rd cycle.	Conveners have completed the task.

