

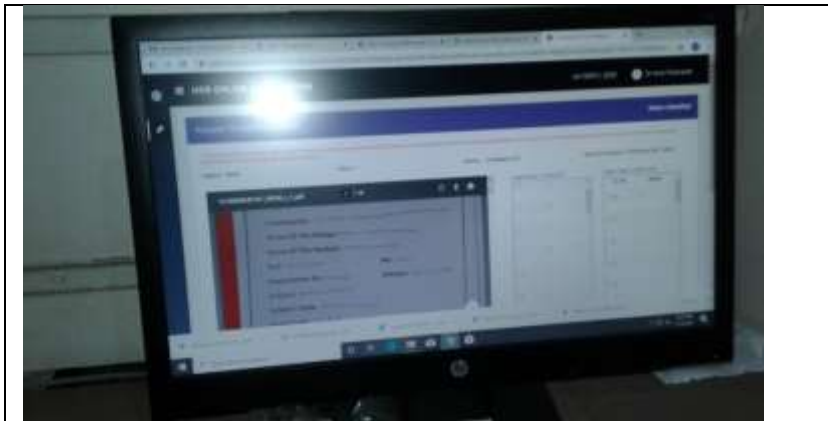
## **Key Indicator- 2.5. Evaluation Process and Reforms**

### **2.5.1.Mechanism of internal assessment is transparent and robust in terms of frequency and mode :**

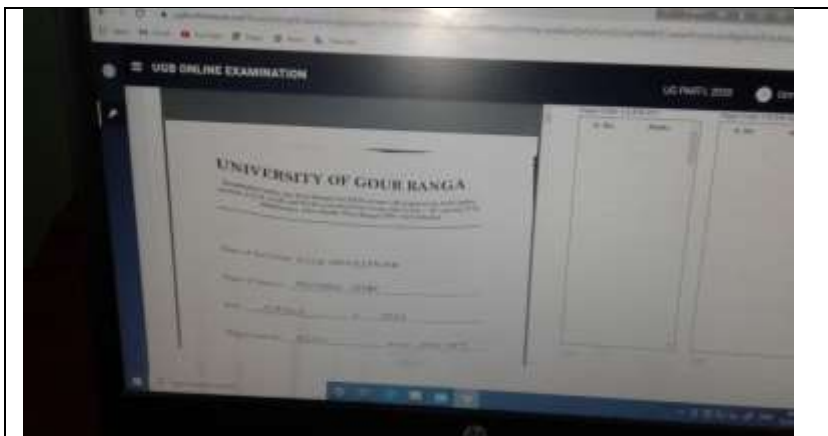
**Response:We follow guidelines framed by University of GourBanga,Malda, for the internal assessment of the theory and lab based practical classes.In addition, the institute has carefully designed and implemented the parallel mechanism to ensure students preparedness. Complete transparency is maintained in all forms of internal evaluations. A comprehensive academic schedule is prepared well in advance and displayed in the web-site and notice boardfor student's consciousness which includes, dates of various internal examinations such as Internal assessment ,tutorial examination, test examinations, and practical examinations. The collegeconducts internal assessment examination( 10 marks) and tutorial examination(8 marks) of each paper.Results are declared within one week. While setting the question paper all previous university exam papers are taken into consideration. After examination,the Subject handling faculty members evaluate their respective answer scripts and distributed evaluated answer scripts for discussion with students for upgradation and to maintain transparency in the evaluation. Students those who have obtained poor marks are coached well. Examination results are displayed on notice boards.Report of marks are maintained in an electronic format. In case of final examination, different Board of Studies , University of Gour Banga, Malda, set question papers.Sometimes external examiners ,and sometimes Internal examiners evaluate answer scripts.After final examination result is declared, if any examinee is not satisfied with his or her performance, he or she can apply to the Cotroller of Examination, University of GourBanga,Malda, for scrutiny or reassessment.The Institute uploads notice sent by the controller of examinations, University of Gour Banga.Students submit on line scrutiny/reassessment form within ten days from the date of publication of final result along with the requisite fees and relevant documents to the Controller of Examination, University of GourBanga through Principal of GourMahavidyalaya. External examiners are appointed by the Controller of Examinations, University of Gour Banga, for each subjects/papers to evaluate answer scripts .Afeter re- assessment or scrutiny, the Controller of**

**Examinations, University of Gour Banga, informs thePrincipal and asks the students to submit earlier marks sheet and rectify marksheet.**

**The overall performance, attendance, feedback about the student is communicated to parents by mentor faculty members through Mobile. This enables the parents to be updated about their ward's performance and encourage their process at the same time. Therefore, the process of continuous internal assessment is carried out with complete transparency.**

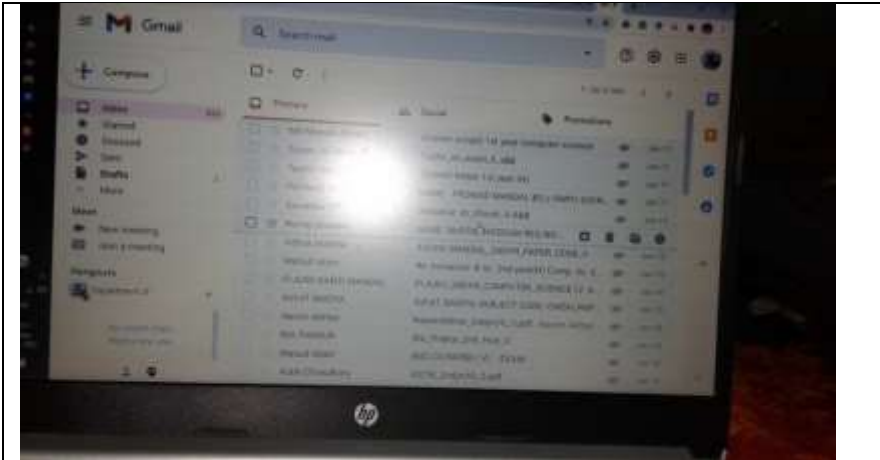


**EXAMINATION THROUGH THE PORTAL OF THE  
UNIVERSITY OF GOUR BANGA  
PORTAL:UPLOADED ANSWER SCRIPTS:ENGLISH:  
15.01.2021**



**EXAMINATION THROUGH THE PORTAL OF  
THEUNIVERSITY OF GOUR BANGA**





**ONLINE EXAMINATION THROUGH THE PORTAL OF  
THE UNIVERSITY OF GOUR BANGA  
PORTAL:UPLOADED ANSWER SCRIPTS:COMPUTER  
SCIENCE: 15.01.2021**

