

GOUR MAHAVIDYALAYA, MANGALBARI, MALDA

INTERNAL QUALITY ASSURANCE CELL

(1.7.2019 to 30.6.2020)

Minutes of the meetings of the IQAC and Action Taken Report

IQAC Body:	Constituted on 6.5.2019
(1) Dr. Ashim Kumar Sarkar, Principal	Chairman.
(2) Dr. Pulak Kumar Kundu Associate Professor	Coordinator.
(3) Sri Satyajit Paul, Assistant Professor	Assistant Coordinator.
(4) Dr. Susmita Shome, Associate Professor	Member (Teaching).
(5) Sri Arijit Bhattacharya, Assistant Professor	Member, TCS.
(6) Mursed Alam, Assistant Professor	Member, NAAC screening Committee.
(7) Dr. N. K. Mridha, Assistant Professor, Member	Member, Administration.
(8) Smt S. Biswas, Assistant Professor	Member (Teaching).
(9) Dr. Kshitish Mahato, Assistant Professor	Member (Teaching).
{10} Sri Rakesh Sarkar, Assistant Professor	Member (Teaching).
(11) Syfujjaman Tarafder, Assistant Professor,	Member (Teaching).
{12} Sri Bikram Saha, Assistant Professor,	Member (Alumni).
(13) Smt. Keka Kumar, Asst. Librarian,	Member, Administration.
(14) Mustaq Ali, Cashier,	Member (Management)..
{15} Sri Bijan Sikder	Member (Management)..
{16} Sri Kartik Ghosh, Chairman	Old Malda Municipality
{17} Sri Somesh Ch. Das	Rotarian, Member, Maida Rotary Club.
(18) Sri Raj Harljan	Member, Student.

GOUR MAHAVIDYALAYA, MANGALBARI, MALDA	
INTERNAL QUALITY ASSURANCE CELL	
IQAC: Meeting:	No.-1
Minutes of the proceedings of the meetings of the IQAC	No.-1
Venue:	Principal's chamber
Date:	12.7.2019
Time:	1 P.M. to 3 P.M. (2 hours)
Agenda of the meeting:	1. To confirm the resolutions of the previous meeting.
	2. Discussion on Registration of Alumni Association.
	3. Appointment of Coordinator of the Department of Arabic.

	4. Apply for NIRF.
	5. Discussion on the budget of the year 2019-20.
	6. Arrangement of Special lecture on Indian Culture and Values.
	7. Arrangement of Workshop on CBCS.
	8. Approval of Class routine .
	9. Discussion on introduction of Job oriented courses.
	10. Appointment of Nodal Officer concerning AISHE.
	11. Introduction of UGC approved certificate courses.
	12. Appointment of coordinator of Rabindra Bharati Distance Education Centre.
	13. Restructure of Management Committee of Rabindra Bharati Distance Education Centre.

Minutes of the proceedings of the meetings of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 12.7.2019 at 1 P.M. to 3 P.M. in the Principal's chamber (2 hours):

Proceedings of the meeting of the 10th
Jgon Mahavidyalaya, Mangalkhi, Malda,
on 12/7/19 at 1 P.M. to 2.30 P.M. in the
Principals Chamber.

Members Present:

1. Mukund
2. Dr. 12.7.19
3. 12.7.19
4. Supriya Biswas 12.07.19
5. Piyet Kumar Kedar 12.7.19
6. Mr. Mostafizul H. 12.7.19
7. Anis Bhatnagar 12.07.19
8. Rakesh Saman 15.07.19
9. Sufiamon Tarekar 12.7.19
10. Kshitee Nkhate 12.7.19
11. Bikram Kumar Saha 12.7.19
12. Md. Musad Alam 12.7.19
13. Sumit Shome ~~12.7.19~~

Dr. A.K. Sam takes the Chair
and initiates the discussion.

① Resolved ^{that} the resolutions of the previous
meeting are read out and confirmed.

② Resolved that Dr. Kshitee Ch. M.
Conveya of Jgon Mahavidyalaya Alumni
Association is requested to consult with
Hon'ble Principal for registration of Jgon
Mahavidyalaya Alumni Association and
proceed further for registration.

Dr.Ashim Kumar Sarkar, Principal/Chairman ,takes the chair and initiates the discussion.

Agenda of the meeting: 1.To confirm the resolutions of the previous meeting:

(1)Resolved that the resolutions of the previous meeting are read out and confirmed.

Agenda of the meeting: 2.Discussion on Registration of Alumni Association:

(2)Resolved that Dr.Kshitish Chandra Mahato, Convenor of Gour Mahavidyalaya Alumni Association, is requested to consult with the Honourable Principal for registration of Gour Mahavidyalaya Alumni Association and proceed further for registration.

Agenda of the meeting: 3.Appointment of Coordinator of the Department of Arabic.

(3)Resolved that Dr.K.M.Mahata, Assistant Professor in Bengali, is to be appointed as coordinator of the Department of Arabic.

Agenda of the meeting: 4.Apply for INRF:

(4) Resolved that the members of the IQAC are requested to apply for INRF.

Agenda of the meeting: 5. Discussion on the budget of the year2019-20:

(5) Resolved that Dr.N.K.Mridha, Bursir, is requested to prepare budget of the year 2019 -20 in consultation with the Honourable Principal and Anisur Rahaman,Accountant.

Agenda of the meeting: 6. Arrangement of Special lecture on Indian Culture and Values.

(6)Resolved that the N.S.S. programme officers are requested to hold a special lecture on Indian Culture and Values.

Agenda of the meeting: 7. Arrangement of Workshop on CBCS.

(7) Resolved that a workshop on CBCS syllabus will be held on 11.7.2019 as a quality enhancement measure and Dr.Anirban Ray,Assistant Professor in Physics, is requested to the said workshop.

Agenda of the meeting: 8.Apperoval of Class routine :

(8)Resolved that the class routine of the year 2019-20 prepared by the Academic Council is approved.

Agenda of the meeting: 9. Discussion on introduction of Job oriented courses.

(9)Resolved that Ekram Alam, Assistant Professor in Computer Science and Sri Arijit Bhattacharya, Assistant Professor in Computer Science ,are requested to proceed for introduction of Computer certificate course(DOEAC).

Agenda of the meeting: 10.Appointment of Nodal Officer concerning AISHE:

(10)Resolved that Sri Satyajit Paul, Assistant Professor in Geography is to be appointed as Nodal Officer concerning AISHE.

Agenda of the meeting: 11.Introduction of UGC approved certificate courses:

(11)Resolved that Syfujjaman Tarafder, Coordinator of UGC approved certificate courses is requested to proceed for introduction of Said courses.

Agenda of the meeting: 12.Appointment of coordinator of Rabindra Bharati Distance Education Centre:

(12) Resolved that Sri Arup Kr. Ray, Assistant professor in Political Science, is to be appointed as Coordinator of

Rabindra Bharati Distance Education Centre.

Agenda of the meeting: 13. Restructure of Management Committee of Rabindra Bharati Distance Education Centre:

(13) Resolved that Management Committee of Rabindra Bharati Distance Education Centre is to be restructured.

The meeting came to an end with a vote of thanks to and from the chair.

Pulaka Kumar Kundu
Dr. P.K. Kundu, 12.7.2019

Coordinator, IQAC,

Gour Mahavidyalaya, Mangalbari, Malda.

Co-ordinator
IQAC
Gour Mahavidyalaya,
Mangalbari, Malda

Ashim Kumar Sarkar

Dr. Ashim Kumar Sarkar,

Principal/chairman,

Gour Mahavidyalaya, Mangalbari, Malda

Principal
JOUR MAHAVIDYALAYA
Mangalbari, Malda.

Minutes of the proceedings of the meetings of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 12.7.2019 at 1 P.M. to 3 P.M. in the Principal's chamber (2 hours) @ Meeting No-1)

Action taken report on the basis of the meeting of the IQAC held on 12.7.2019 at 1 P.M. to 3 P.M. in the Principal's chamber (2 hours):

Sl no.	Agenda	Discussion	Action taken report
1.	1.To confirm the resolutions of the previous meeting.	Coordinator, IQAC, read out the minutes of the previous meeting	The resolutions of the previous meeting (dated-15.6.2019) are read out and confirmed
2	2.Discussion on Registration of Alumni Association.	Members of IQAC requested Dr.K.C.Mahata, Convener, Alumni Association, to proceed for registration of Alumni Association.	Gour Mahavidyala Alumni Association has been registered in 2019 and Registration no.is S0009598.
3	3.Appointment of Coordinator of the Department of Arabic.	After a threadbare discussion it was resolved that Dr.K.M.Mahato, Assistant Professor in Bengali, will act as coordinator.	As there is no permanent Teacher, Dr.K.M.Mahato, Assistant Professor in Bengali, has been working as coordinator of the Department of Arabic.
4	4.Apply for INRF.	After a threadbare discussion it was resolved that after completion of Audit of the year 2019-20 our Institute will apply for NIRF.	Dr.N.K.Mridha, Bursar and Sri S.Sen, Accountant in charge are requested to complete Audit so that we can apply for NIRF.
5	5. Discussion on the budget of the year 2019-20.	Dr.N.K.Mridha, Bursar, was requested to complete the task as early as possible	Finance and Purchase committee prepared budget (year 2019-20).
6	6. Arrangement of Special lecture on Indian Culture and Values.	Members of the Department of Sanskrit and Academic council were requested to arrange a special lecture on Indian culture and values.	A Special lecture on "Indian culture and values" was held on 23.8.2019.
7	7. Arrangement of Workshop on CBCS.	Dr. Anirban Ray, Assistant Professor in Physics, was requested to conduct workshop on CBCS	Dr. Anirban Ray, Assistant Professor in Physics, conducted orientation programme on CBCS on 21.7.2019.
8	8.Apperovall of Class routine .	Academic council prepared class routine.	IQAC has approved class routine prepared by Academic council.

9	9. Discussion on introduction of Job oriented courses.	After a threadbare discussion it was resolved that workshop is to be arranged.	Career and Counselling cell has organized" Rural Livelihood Development Programme and EntrepreneurshipDevelopment Programme onFish FarmingDesi Poultry Farming " in collaboration with Department of Fisheries,Government of West Bengal,Malda Krishi Vigyan Kendra,Government of India and NABARD, on 5.11.2019.We admit that we failed to organise campusing programme.
10	10.Appointment of Nodal Officer concerning AISHE.	Resolution was taken in this regard.	Sri S.Paul,Assistant Professor in Geography and Assistant Coordinator, IQAC, has been working as Nodal officer.
11	11.Introduction of UGC approved certificate courses.	After a threadbare discussion Sri Syfujjaman Tarafder, Assistant Professor in Geography, was requested to apply for introduction of UGC approved certificate courses.	We failed to introduce certificate course due to technical problem.
12	12.Appointment of coordinator of Rabindra Bharati Distance Education Centre.	After a threadbare discussion management committee concerning Distance education has been restructured	Sri Arup kr.Ray,Assistant Professor in Political Science and Sri R.Sarkar,Assistant Professor in Mathematics ,have been working as Coordinator and Assistant Coordinator respectively.
13	13.Restructure of Management Committee of Rabindra Bharati Distance Education Centre.		Management committee concerning Distance education has been restructured.

GOUR MAHAVIDYALAYA,MANGALBARI,MALDA

INTERNAL QUALITY ASSURANCE CELL

IQAC Body:	Constituted on 6.5.2019
(1)Dr.AshimKumarSarkar,Principal	Chairman.
(2)Dr.PulakKumarKunduAssociateProfessor	Coordinator.
(3)SriSatyajitPaul,AssistantProfessor	Assistant Coordinator.

(4)Dr.SusmitaShome,AssociateProfessor	Member(Teaching).
(5) SriArijitBhattacharya,AssistantProfessor	Member,TCS.
(6) MursedAlam,AssistantProfessor	Member,NAACscreening Committee.
(7)Dr.N.K.Mridha,AssistantProfessor,Member	Member,Administration.
(8)Smt S.Biswas,Assistant Professor	Member(Teaching).
(9)Dr.KshitishMahato,AssistantProfessor	Member(Teaching).
{10}.SriRakeshSarkar,AssistantProfessor	Member(Teaching).
(11)SyfujjamanTarafder,AssistantProfessor,	Member(Teaching).
{12}SriBikramSaha,AssistantProfessor,	Member(Alumni).
(13)Smt.KekaKumar,Asst.Librarian,	Member,Administration.
(14)MustaqAli,Cashier,	Member{Management}..
{15}SriBijanSikder	Member{Management}..
{16}SriKartikGhosh,Chairman	Old Malda Municipality
{ 17}SriSomeshCh.Das	Rotarian,Member ,MaidaRotaryClub
(18)SriRajHarljan	Member,Student.

GOUR MAHAVIDYALAYA,MANGALBARI,MALDA	
INTERNAL QUALITY ASSURANCE CELL	
IQAC: Meeting:	No.-2
Minutes of the proceedings of the meetings of the IQAC	No.-2
Venue:	Principal's chamber
Date:	20.7.2019
Time:	12 Noon to 1 P.M.(1 hour)
Agenda of the meeting:	1.To confirm the resolutions of the previous meeting.
	2.Approval of Classroutine of the year 2019-20.
	3.Approval of Academic Calendar of the year 2019-20.

Minutes of the proceedings of the meetings of the IQAC, Gour Mahavidyalaya,Mangalbari,Malda,held on20.7.2019 at 12 Noon to 1 P.M. in the Principal's chamber(1 hour)⊗ Meeting No-2)

Dr.Ashim Kumar Sarkar, Principal/Chairman ,takes the chair and initiates the discussion.

Proceedings of the meeting of the IQAC, Gour Mahavidyalaya, Mangalab
20-7-2019 at 12 noon in the Principal's chamber.

Members Present :

1. *[Signature]*
2. *[Signature]* 20.7.19
3. *[Signature]* 20.7.19
4. *[Signature]* 20.7.19
5. *[Signature]* 20.07.19
6. *[Signature]* 20.7.19
7. *[Signature]* 20.07.19
8. *[Signature]* 20.07.19
9. *[Signature]* 20.07.19
10. *[Signature]* 20.7.19
11. *[Signature]* 20.7.19

Dr. A.K. Sarkar, Principal, takes the chair and initiates the discussion.

1. Resolved that the resolutions of the previous meeting are readout and approved.
2. Resolved that the class routine prepared by the members of the IQAC is approved.
3. Resolved that the Academic calendar of the year 2019-20 prepared by the calendar committee is approved and be posted in the college website.

The meeting came to an end with a vote of thanks to and from the chair.

[Signature]
20/7/2019

(Dr. A.K.Sarkar),

Principal,

Gour Mahavidyalaya, Malda.

Agenda: 1.To confirm the resolutions of the previous meeting:

(1)Resolved that the resolutions of the previous meeting are read out and confirmed.

Agenda: 2.Approval of Classroutine of the year 2019-20:

(2) Resolved that the revised Class routine prepared by the Academic Council is approved.

Agenda: 3.Approval of Academic Calendar of the year 2019-20.

(3)Resolved that the Academic Calendar of the year 2019-20 prepared by the Academic Calendar Committee is approved and is to be placed in the College website.

Pulak Kundu
Dr.P.K.Kundu,
20.7.2019
Coordinator, IQAC,

Gour Mahavidyalaya, Mangalbari, Malda.

Co-ordinator
IQAC
Gour Mahavidyalaya
Mangalbari, Malda

Ashim Kumar Sarkar
Dr.Ashim Kumar Sarkar,
20.7.2019
Principal/chairman,

Gour Mahavidyalaya, Mangalbari, Malda

Principal
JOUR MAHAVIDYALAYA
Mangalbari, Malda.

Minutes of the proceedings of the meetings of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 20.7.2019 at 12 Noon to 1 P.M. in the Principal's chamber (1 hour) @ Meeting No-2)

Action taken report on the basis of the meeting of the IQAC held on 20.7.2019 at 12 Noon to 1 P.M. in the Principal's chamber (1 hour):

Sl no.	Agenda	Discussion	Action taken report
1.	1. To confirm the resolutions of the previous meeting.	Dr. P.K. Kundu, Coordinator, IQAC, read out the minutes of the previous meeting.	Resolutions of the previous meeting were unanimously confirmed.
2	2. Approval of Class routine of the year 2019-20.	Earlier class routine was prepared by Academic Council. Later some modification was made.	IQAC has approved class routine (per class i hour).
3	3. Approval of Academic Calendar of the year 2019-20.	Members of Academic Calendar committee were requested to prepare Academic Calendar of the year 2019-20.	Members of Academic Calendar committee prepared Academic Calendar and handed over it to coordinator, IQAC. Academic Calendar was prepared and approved by IQAC. Academic Calendar of the year 2019-20 has been uploaded in the Institutional website.

GOUR MAHAVIDYALAYA, MANGALBARI, MALDA

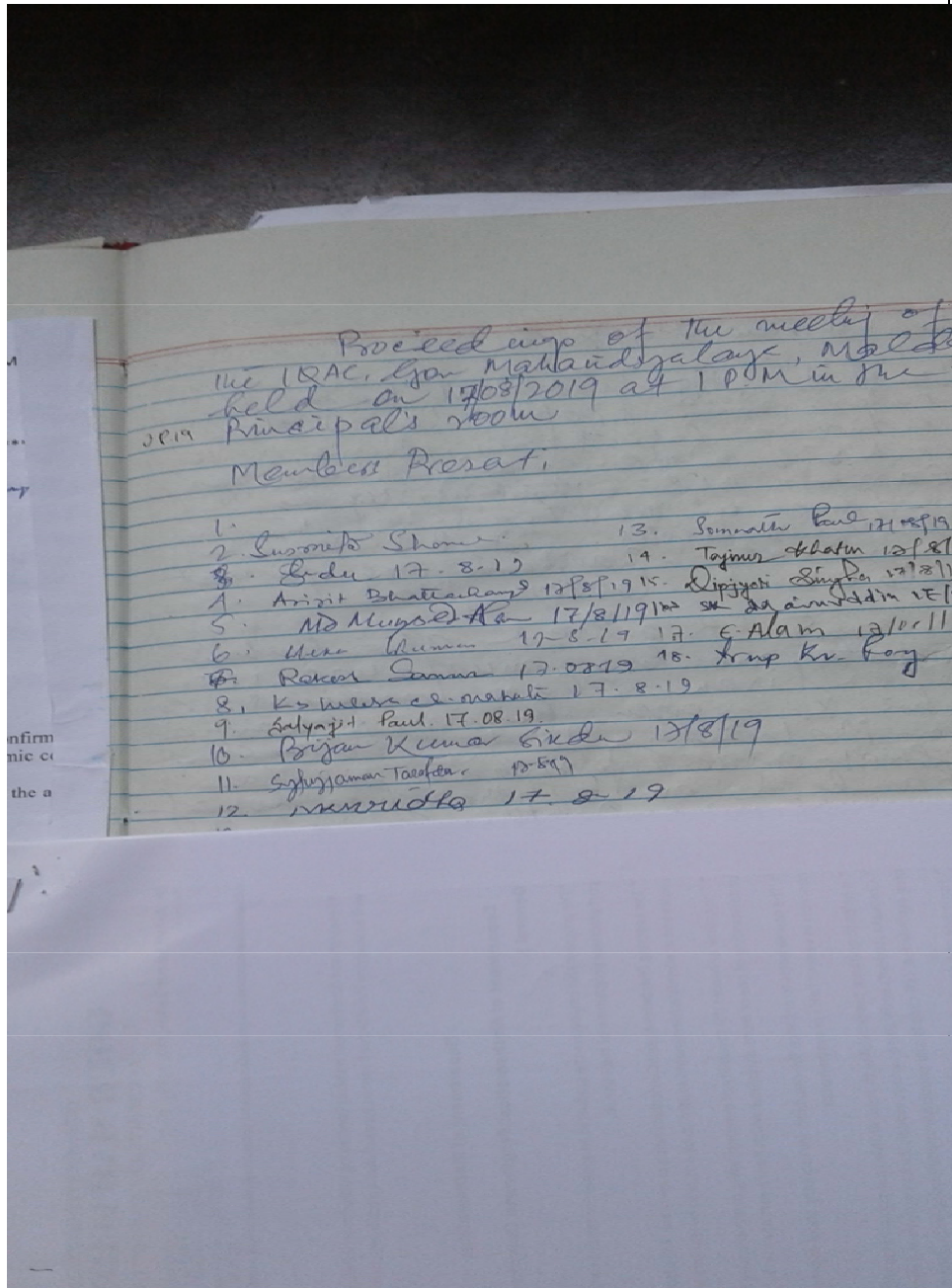
INTERNAL QUALITY ASSURANCE CELL

IQAC Body:	Constituted on 6.5.2019
(1) Dr. Ashim Kumar Sarkar, Principal	Chairman.
(2) Dr. Pulak Kumar Kundu Associate Professor	Coordinator.
(3) Sri Satyajit Paul, Assistant Professor	Assistant Coordinator.
(4) Dr. Susmita Shome, Associate Professor	Member (Teaching).
(5) Sri Arijit Bhattacharya, Assistant Professor	Member, TCS.
(6) Mursed Alam, Assistant Professor	Member, NAAC screening Committee.
(7) Dr. N. K. Mridha, Assistant Professor, Member	Member, Administration.
(8) Smt S. Biswas, Assistant Professor	Member (Teaching).
(9) Dr. Kshitish Mahato, Assistant Professor	Member (Teaching).
(10) Sri Rakesh Sarkar, Assistant Professor	Member (Teaching).

(11) Syfujjaman Tarafder, Assistant Professor,	Member (Teaching).
{12} Sri Bikram Saha, Assistant Professor,	Member (Alumni).
(13) Smt. Keka Kumar, Asst. Librarian,	Member, Administration.
(14) Mustaq Ali, Cashier,	Member {Management}..
{15} Sri Bijan Sikder	Member {Management}..
{16} Sri Kartik Ghosh, Chairman	Old Malda Municipality
{17} Sri Somesh Ch. Das	Rotarian, Member, Maida Rotary Club
(18) Sri Raj Harljan	Member, Student.

GOUR MAHAVIDYALAYA, MANGALBARI, MALDA	
INTERNAL QUALITY ASSURANCE CELL	
IQAC: Meeting:	No.-3
Minutes of the proceedings of the meetings of the IQAC	No.-3
Venue:	Principal's chamber
Date:	17.8.2019
Time:	1 P.M. to 3 P.M. (2 hours)
Agenda of the meeting:	1. To confirm the resolutions of the previous meeting.
	2. Discussion on new manual for SSR of the affiliated colleges.
	3. Discussion on Curricular aspect.
	4. Discussion on lesson plan.
	5. Use of ICT tools for teaching and learning
	6. Discussion on Catering to Student diversity.
	7. Discussion on Teaching and Learning process.
	8. Discussion on Teaching and learning process:
	9. Discussion on Student satisfaction survey report
	10. Discussion on Extension activities.
	11. Special lecture on Indian Culture and Values

Minutes of the proceedings of the meetings of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 17.8.2019 at 1 P.M. to 3 P.M. in the Principal's chamber (2 hours) (Meeting No-3)



Dr. Ashim Kumar Sarkar, Principal/Chairman, takes the chair and initiates the discussion.

Agenda: 1. To confirm the resolutions of the previous meeting.

(1) Resolved that the resolutions of the previous meeting are read out and confirmed.

Agenda: 2. Discussion on new manual for SSR of the affiliated colleges.

(2) Dr.P.K.Kundu, Coordinator, IQAC,Gour Mahavidyalaya,Mangalbari,Malda, read out the contents of the Manual of SSR of the affiliated colleges issued by NAAC(2019).

Agenda: 3.Discussion on Curricular aspect.

(3)Dr.P.K.Kundu, Coordinator, IQAC, read out the contents of the criteria-1-Curricular aspect.

Agenda: 4.Discussion on lesson plan.

(4)Resolved that the faculty members should prepare lesson plan mentioning date,topic, name of the teacher(1 hour per class -CBCS syllabus) under the guidance of the Heads of the different Departments. Dr.P.K.Kundu gives format related to lesson plan.

Agenda: 5.Use of ICT tools for teaching and learning

(5)Resolved also that the faculty members must use ICT tools to enliven class lectures.Dr.Ashim Kumar Sarkar, Principal/Chairman, ensures that more projectors will be handed over to the Heads of the different Departments.Sri Somnath Paul, Part-time Lecturer, Govt.approved,Mass Communication and Journalism, requests to sanction one computer for the Department of Mass Communication and Journalism. Dr.Ashim Kumar Sarkar, Principal/Chairman, ensures that one computer will be handed over to the Department of Mass Communication and Journalism.

Agenda: 6.Discussion on Catering to Student diversity.

(6) Dr.P.K.Kundu, Coordinator, IQAC,Gour Mahavidyalaya,Mangalbari,Malda, read out the contents of the item entitled" Catering to Student Diversity".Resolved in this connection that the faculty members must identify advanced learners and slow learners through class monitoring system and take necessary steps for up gradation of Advanced learners and Slow learners. Dr.P.K.Kundu, Coordinator, IQAC, and Md Mursed Alam, convenor, NAAC screening Committee, request the honourable members of the IQAC and all the Heads of the different Departments to divide the students of honours courses into A,B,C. D groups consisting of 25/30 students and the different faculty members will have to monitor the students separately,i.e. advanced learners and slow learners. Dr.P.K.Kundu and Md Mursed Alam, convenor also request al the Heads of the Different Departments to maintain record in this regard.Dr.Ashim Kumar Sarkar, Principal/Chairman, Gour Mahavidyalaya, requests to take appropriate steps to implement this.

Agenda: 7.Discussion on Teaching and Learning process.

(7) Resolved that the Heads of the 18 Departments will have to organise special programmes for advanced learners and Slow learners. And maintain record in this regard.Dr.A.K.Sarkar,

Principal, Gour Mahavidyalaya, requests the Coordinator of the IQAC to monitor the matter and report the same to the Chair.

Agenda: 8. Discussion on Teaching and learning process:

(8) Dr.P.K.Kundu, Coordinator, IQAC, Gour Mahavidyalaya, Mangalbari, Malda, read out the contents of the item entitled "Teaching and Learning Process". Syfujjaman Tarafder, Assistant Professor in Geography and member of the IQAC, suggests to arrange Viva-voice or special class test in this regard. All the members agree with the proposal.

Agenda: 9. Discussion on Student satisfaction survey report:

(9) Dr.P.K.Kundu, Coordinator, IQAC, Gour Mahavidyalaya, Mangalbari, Malda, read out the contents of the item entitled "Students Satisfaction Survey". Resolved in this connection that student satisfaction survey regarding teaching and learning process is to be continued this year.

Agenda: 10. Discussion on Extension activities:

(10) Dr.P.K.Kundu, Coordinator, IQAC, Gour Mahavidyalaya, Mangalbari, Malda, read out the contents of the item entitled "Extension activities". Dr.A.K.sarkar, Principal, Chairman, requests Programmes officers of N.S.S. Units, Convener, Eco- Club and convener, Out Reach Programme Committee, to prepare a long term plan for positive outcome in this regard. Dr. P.K.Kundu requests to conduct extension activities mainly at adopted village, i.e. Bhatra, Sahapur, Old Malda.

Agenda: 11. Special lecture on Indian Culture and Values:

(11) Resolved that a special lecture on Indian Culture and values will be held on 23.8.2019 and the members of the Department of Sanskrit are requested to invite Dr. Samir Kr.Mandal, Assistant Professor, Raiganj University, to deliver a lecture on Indian Culture and Values.

The meeting came to an end with a vote of thanks to and from the chair.

P.K.Kundu
Dr.P.K.Kundu,
17.8.2019
Coordinator, IQAC,

Gour Mahavidyalaya, Mangalbari, Malda.

Co-ordinator
IQAC
Gour Mahavidyalaya
Mangalbari, Malda

Ashim Kumar Sarkar
Dr.Ashim Kumar Sarkar,
17.8.2019
Principal/chairman,

Gour Mahavidyalaya, Mangalbari, Malda

Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda.

Minutes of the proceedings of the meetings of the IQAC, GourMahavidyalaya, Mangalbari, Malda, held on 17.8.2019 at 1 P.M. to 3 P.M. in the Principal's chamber (2 hours) (Meeting No-3)

Action taken report on the basis of the meeting of the held on 17.8.2019 at 1 P.M. to 3 P.M. in the Principal's chamber (2 hours)

Sl no.	Agenda	Discussion	Action taken report
1.	1.To confirm the resolutions of the previous meeting.	Dr.P.K.Kundu, Coordinator, IQAC, read out the minutes of the previous meeting.	Resolutions of the previous meeting were unanimously confirmed.
2	2.Discussion on new manual for SSR of the affiliated colleges.	After a threadbare discussion it was resolved that a long term plan is necessary follow manual for SSR of the affiliated colleges.	Dr.P.K.Kundu, Coordinator, discussed thoroughly the main features of manual of SSR of the affiliated colleges.
3	3.Discussion on Curricular aspect.	Dr.P.K.Kundu, Coordinator, IQAC, read out the contents of the criteria-1-Curricular aspect.	Resolved that the faculty members should prepare lesson plan mentioning date, topic, name of the teacher (1 hour per class - CBCS syllabus) under the guidance of the Heads of the different Departments. Dr.P.K.Kundu gives format related to lesson plan.
	4.Discussion on lesson plan.	Dr. P.K.Kundu, Coordinator, requested faculty members to prepare lesson plan	Faculty members have prepared lesson plan
	5.Use of ICT tools for teaching and learning	Resolved also that the faculty members must use ICT tools to enliven class lectures. Dr.Ashim Kumar Sarkar, Principal/Chairman, ensures that more projectors will be handed over to the Heads of the different Departments. Sri Somnath Paul, Part-time Lecturer, Govt.approved, Mass Communication and Journalism, requests to sanction one computer for the Department of Mass Communication and Journalism. Dr.Ashim Kumar Sarkar, Principal/Chairman, ensures that one computer will be handed over to the Department of Mass Communication and Journalism.	53 Computers and 22 Laptops are bought (Grants-RUSA). 49 members of the Teaching staff have been using ICT tools, WhatsApp, Google Class room platform, Zoom, Team Link for positive outcome particularly during lockdown period.
	6.Discussion on	Dr.P.K.Kundu, Coordinator,	All the Heads of the 19

	Catering to Student diversity.	IQAC,Gour Mahavidyalaya,Mangalbari,Malda, read out the contents of the item entitled" Catering to Student Diversity".	Departments have identified advanced and slow learners. Academic councils of 18 Departments have divided the students of honours courses into A,B.C. D groups consisting of 25/30 students and the different faculty members have been monitoring the students separately,i.e. advanced learners and slow learners.
	7.Discussion on Teaching and Learning process.	Resolved that the Heads of the 18 Departments will have to organise special programmes for advanced learners and Slow learners. And maintain record in this regard.	Faculty members performed their duties sincerely in this regard,
	8. Discussion on Teaching and learning process:	Dr.P.K.Kundu, Coordinator, IQAC,Gour Mahavidyalaya,Mangalbari,Malda, read out the contents of the item entitled" Teaching and Learning Process',	All the Heads of 18 Departments conducted class tests and internal assessments regularly.
	9.Discussion on Student satisfaction survey report	Dr.P.K.Kundu, Coordinator, IQAC,Gour Mahavidyalaya,Mangalbari,Malda, read out the contents of the item entitled" Student satisfaction survey report.	UGC guideline was followed.
	10.Discussion on Extension activities.	Dr.P.K.Kundu, Coordinator, IQAC,Gour Mahavidyalaya,Mangalbari,Malda, read out the contents of the item entitled" Extension activities. ".	Gour Mahavidyalaya has adapted Village Bhtra, Sahapur, Old Malda for extension activities. Extension activities are successfully carried out by N.S.S. Units, Eco- club and Out Reach Programme committee . Our volunteers and staff have been working for the upliftment of rural people of village Bhatra.
	11.Special lecture on Indian Culture and Values	As per decision of IQAC, Professor Rajsekhar Basu, University of Calcutta, was invited to deliver lecture.	Special lecture on Indian Culture and values was held on 17.8.2019.Professor Samir Kr.Mandal,Raigang University, delived lecture on Indian Culture and Values. Seminar onRemembering Jalliwala Bagh Massacre was held on 29.8.2019.

GOUR MAHAVIDYALAYA, MANGALBARI, MALDA

INTERNAL QUALITY ASSURANCE CELL

IQAC Body:	Constituted on 6.5.2019
(1) Dr. Ashim Kumar Sarkar, Principal	Chairman.
(2) Dr. Pulak Kumar Kundu Associate Professor	Coordinator.
(3) Sri Satyajit Paul, Assistant Professor	Assistant Coordinator.
(4) Dr. Susmita Shome, Associate Professor	Member (Teaching).
(5) Sri Arijit Bhattacharya, Assistant Professor	Member, TCS.
(6) Mursed Alam, Assistant Professor	Member, NAAC screening Committee.
(7) Dr. N. K. Mridha, Assistant Professor, Member	Member, Administration.
(8) Smt S. Biswas, Assistant Professor	Member (Teaching).
(9) Dr. Kshitish Mahato, Assistant Professor	Member (Teaching).
(10) Sri Rakesh Sarkar, Assistant Professor	Member (Teaching).
(11) Syfujjaman Tarafder, Assistant Professor,	Member (Teaching).
(12) Sri Bikram Saha, Assistant Professor,	Member (Alumni).
(13) Smt. Keka Kumar, Asst. Librarian,	Member, Administration.
(14) Mustaq Ali, Cashier,	Member (Management)..
(15) Sri Bijan Sikder	Member (Management)..
(16) Sri Kartik Ghosh, Chairman	Old Malda Municipality
(17) Sri Somesh Ch. Das	Rotarian, Member, Malda Rotary Club
(18) Sri Raj Harjan	Member, Student.

GOUR MAHAVIDYALAYA, MANGALBARI, MALDA	
INTERNAL QUALITY ASSURANCE CELL	
IQAC: Meeting:	No.-4
Minutes of the proceedings of the meetings of the IQAC	No.-4
Venue:	Principal's chamber
Date:	22.8.2019
Time:	1 P.M. to 4 P.M. (3 hours)
Agenda of the meeting:	1. To confirm the resolutions of the previous meeting.
	2. Discussion on Manual of SSR for

	affiliated college,2019.
	3.Further discussion on curricular aspect.
	4.Use of ICT tools for teaching and learning.
	5.CBCS orientation programme.
	6. CBCS syllabus.
	7. Gender issues, ethics and values.
	8.Curriculum enrichment programme.
	9. Feedback system and analysis.
	10.Discussion on catering to student diversity.
	11.Special programme for advanced and slow learners.
	12.Participatory learning process.
	13.Discussion on Student Satisfaction survey report.
	14. Research paper publication in UGC notified journals.
	15.Discussion on extension activities. 16. Participation in extension activities by the teaching staff of the different Departments.
	17. Arrangement of a seminar on Remembering Jallianwala Bagh massacre.
	18. Arrangement of a seminar on Remembering Jallianwala Bagh massacre and duty chart.
	19.Submission of Departmental/Individual SSR.
	20.Workshop on Use of ICT tools.

	21. Inauguration of Yoga centre.
	22. Programme on Yoga.
	23. Lecture on Swacch Bharat Abhiyan.
	24. Seminar on Philosophy of Swami Vivekananda.

Minutes of the proceedings of the meetings of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 22.8.2019 at 1 P.M. to 4 P.M. in the Principal's chamber (3 hours) (Meeting No-4)

Proceedings of the meeting of the IQAE, Govt Mahavidyalaya, Manjaleshi Malda held on 22/8/2019 at 1 PM in the Seminar Hall (Time - from 1 PM to 3.30 PM)

Members Present:

1. Pdm 22.8.19
2. Rakesh Sankar 22.08.19
3. Supriya Biswas 22.08.19
4. Anisita Bhattacharya 22/8/19
5. Satyajit Paul. 22/08/19
6. M Alam 22/8/19
7. Sumitro Shome 22/8/19
8. Md. Mustaque A.C.
9. Bijan Kumar Saha 22/8/19
10. Dina 22.8.19
- 11.
12. Muralidhar

Dr. A.K. Sen, Principal takes the chair and initiates for discussion.

- ① Resolved that the resolutions of the previous meeting are read out and confirmed.
- ② Dr. J.K. Kundu, Coordinator, IQAE, Govt Mahavidyalaya read out the contents of the manual for

Dr.Ashim Kumar Sarkar, Principal/Chairman ,takes the chair and initiates the discussion.

Agenda: 1.To confirm the resolutions of the previous meeting.

(1)Resolved that the resolutions of the previous meeting are read out and confirmed.

Agenda: 2.Discussion on Manual of SSR for affiliated college,2019.

(2) Dr.P.K.Kundu, Coordinator, IQAC,Gour Mahavidyalaya,Mangalbari,Malda, read out the contents of the Manual of SSR of the affiliated colleges issued by NAAC, Bengaluru,(2019).

Agenda: 3.Further discussion curricular aspect.

(3) Dr.P.K.Kundu, Coordinator, IQAC,Gour Mahavidyalaya,Mangalbari,Malda, read out the contents of the item entitled Curricular Aspect.

Agenda: 4.Use of ICT tools for teaching and learning.

(4)Resolved that all the Heads of the different Departments are requested to use ICT tools to ensure effective curriculum delivery through a well plan and documentation process.

Agenda: 5.CBCS orientation programme.

(5) Resolved that all the faculty members of the different Departments are requested to use ICT tools to enliven class lectures.

Agenda: 6. CBCS syllabus.

(6)Resolved that the orientation n programmes related to CBCS syllabus to curriculum delivery by faculty members in july,2019 is satisfactory.

Agenda: 7. Gender issues, ethics and values.

(7)Resolved that the faculty members are requested to look after whether CBCS syllabus integrates cross cutting issues relevant to gender issues, ethics, human values and professional ethics into the curriculum and put suggestions and report the same to the different Board of Studies of the University Gour Banga if it requires.

Agenda: 8.Curriculum enrichment programme.

(8) Dr.P.K.Kundu, Coordinator, IQAC,Gour Mahavidyalaya,Mangalbari,Malda, read out the contents of the item entitled Curriculum enrichment. Resolved in this connection that a MOU is to be signed with the authority of DOAEC for introduction of value added coursed as early as possible Sri Arijit Bhattacharya, TCS and member of IQAC and Ekram Alam, Coordinator of Value Added Courses are requested to complete the task in August,2019.

Agenda: 9. Feedback system and analysis.

(9) Dr.P.K.Kundu, Coordinator, IQAC,Gour Mahavidyalaya,Mangalbari,Malda, read out the contents of the item entitled" Feedback system" . Resolved that the faculty members are requested to convene Parent -Teacher Association meeting and start the process of collecting feedback. Dr.P.K.Kundu, Coordinator,IQAC, has informed that Feedback form has been uploaded in the college website.

Agenda: 10. Discussion on catering to student diversity.

(10) Dr.P.K.Kundu, Coordinator, IQAC, Gour Mahavidyalaya, Mangalbari, Malda, read out the contents of the item entitled "Catering to student diversity". Resolved in this connection that as internal assessment was held on and from 7.8.2019 to 11.8.2019, all the Heads of the different Departments are requested to identify advanced and slow learners to start the process of counselling.

Agenda: 11. Special programme for advanced and slow learners.

(11) Resolved that all the Heads of the different Departments will have to organise special programmes for advanced learners and slow learners in this regard.

Agenda: 12. Participatory learning process.

(12) Dr.P.K.Kundu, Coordinator, IQAC, Gour Mahavidyalaya, Mangalbari, Malda, read out the contents of the item entitled "Teaching and Learning Process". Resolved that all the faculty members are requested to follow participatory learning and problem solving methods for enhancing learning experience.

Agenda: 13. Discussion on Student Satisfaction survey report.

(13) Dr.P.K.Kundu, Coordinator, IQAC, Gour Mahavidyalaya, Mangalbari, Malda, read out the contents of the item entitled "Student satisfaction survey". Dr.A.K.Sarkar, Principal, requests to take appropriate steps to implement this.

Agenda: 14. Research paper publication in UGC notified journals.

(14) Dr.P.K.Kundu, Coordinator, IQAC, Gour Mahavidyalaya, Mangalbari, Malda, read out the contents of the item entitled "Research Papers Per Teachers in the Journals Notified by the UGC Website during the last 5 years". Resolved that the members of the teaching staff are requested to send their research articles for publication in the journals notified in the UGC website.

Agenda: 15. Discussion on extension activities.

(15) Dr.P.K.Kundu, Coordinator, IQAC, Gour Mahavidyalaya, Mangalbari, Malda, read out the contents of the item entitled "Extension activities". Dr.A.K.sarkar, Principal, Chairman, again requests Programmes officers of N.S.S. Units, Convener, Eco- Club and convener, Out Reach Programme Committee, to prepare a long term plan for positive outcome in this regard. P.K.Kundu requests to conduct extension activities in collaboration with Neheru Yuva Kendra and Old Malda Sahajogita Samiti (NGO).

Agenda: 16. Participation in extension activities by the teaching staff of the different Departments

(16) Resolve that the faculty members of the teaching staff of the different Departments must participate in extension activities.

Agenda: 17. Arrangement of a seminar on Remembering Jallianwala Bagh massacre.

(17) Resolved that a seminar on Remembering Jallianwala Bagh massacre, 2019 would be held on 29.8.2019 at 1 P.M.. Professor Rajsekhar Basu, Professor in History, Calcutta University, will deliver a lecture on Remembering Jallianwala Bagh massacre, 2019. Md Mursed Alam, member of the IQAC, requests Sri Somnath Paul, Head of the Department of Mass Communication and Journalism, to make an arrangement for video recording of the whole programme and upload the same in YouTube.

Agenda: 18. Arrangement of a seminar on Remembering Jallianwala Bagh massacre and duty chart.

(18) Resolved in this connection that Sri Somnath Paul, Head of the Department of Mass Communication and Journalism and the Academic Council will conduct the whole programme.

Agenda: 19. Submission of Departmental/Individual SSR.

(19) Resolved that all the members of the Teaching staff will have to submit Self Appraisal Report on or before 5.12.2019 to the office of the IQAC.

Agenda: 20. Workshop on Use of ICT tools.

(20) Resolved that E-learning committee will organise a programme on Google class room Demo on 28.8.2019 at 1 P.M. in the Department of Computer Science.

Agenda: 21. Inauguration of Yoga centre.

(21) Resolved that a programme on Yoga and Meditation will be held on 27.8.2019 at 3 P.M. at college campus. Dr. A.K. Sarkar, Principal, will inaugurate Yoga and Meditation centre on 27.8.2019 at 2.30 P.M. Sri Apurba Kumar Sinha and other Guest lecturers of the Department of Physical Education are requested to take necessary steps in this regard.

(22) Resolved that a programme on Yoga and Meditation will be held once in a month henceforth. Sri Apurba Kumar Sinha and other Guest lecturers of the Department of Physical Education are requested to take necessary steps in this regard.

Agenda: 23. Lecture on Swacch Bharat Abhiyan.

(23) Resolved that Smt Amrita Sarkar, Convener, Beautification Committee and Syfujjaman Tarafder, Convener, Eco- Club are requested to arrange a lecture on "Swacch Bharat Abhiyan".

Agenda: 24. Seminar on Philosophy of Swami Vivekananda.

(24) Resolved that Sri Vijay Ghosh, Guest Lecturer of the Department of Sanskrit is requested to arrange a lecture on "Philosophy of Swami Vivekananda". All the faculty members are requested to complete the task on or before 5.12.2019 in this regard.

The meeting came to an end with a vote of thanks to and from the chair.

Pulok kishore kundu
Dr. P.K. Kundu,
22.8.2019
Coordinator, IQAC,

Gour Mahavidyalaya, Mangalbari, Malda.

Co-ordinator
IQAC
Gour Mahavidyalaya,
Mangalbari, Malda

Ashim Kumar Sarkar
Dr. Ashim Kumar Sarkar,
22.8.2019
Principal/Chairman,

Gour Mahavidyalaya, Mangalbari, Malda
Principal
JOUR MAHAVIDYALAYA
Mangalbari, Malda.

Minutes of the proceedings of the meetings of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 22.8.2019 at 1 P.M. to 4 P.M. in the Principal's chamber (3 hours) @ Meeting No-4)

Action taken report on the basis of the meeting of the held on 22.8.2019 at 1 P.M. to 4 P.M. in the Principal's chamber (3 hours):

Sl no.	Agenda	Discussion	Action taken report
1.	1.To confirm the resolutions of the previous meeting.	Dr.P.K.Kundu, Coordinator, IQAC, read out the minutes of the previous meeting.	Resolutions of the previous meeting were unanimously confirmed.
2	2.Discussion on Manual of SSR for affiliated college, 2019.	All members agreed that keeping in mind different criteria/item programmes will be organised	23 committees have been working to fulfil the target of 3 rd cycle.
3	3.Further discussion on curricular aspect.	Coordinator, IQAC, again discussed the main features of Curricular aspect.	Faculty members discussed the matter.
	4.Use of ICT tools for teaching and learning.	Resolved that all the Heads of the different Departments are requested to use ICT tools to ensure effective curriculum delivery through a well plan and documentation process.	49 faculty members have been using ICT(Google class room, Projector, Screen, WhtasApp, Team Link, Zoom) tools to enliven class lectures.
	5.CBCS orientation programme.	Dr.Anirban Ray, Assistant Professor in Physics was requested to conduct programme.	Dr.Anirban Ray, Assistant Professor in Physics , conducted orientation programme on 21.7.2019.
	6. CBCS syllabus.	All the Heads of the 18 Departments were requested to upload CBCS syllabus in the college Website	CBCS syllabus has been uploaded in the college Website.
	7. Gender issues, ethics and values.	Resolved that the faculty members are requested to look after whether CBCS syllabus integrates cross cutting issues relevant to gender issues, ethics, human values and professional ethics into the curriculum and put suggestions and report the same to the different Board of Studies of the University Gour Banga if it requires.	Faculty members have ensured that there are topics on gender issues in the syllabus. Environment science was compulsory in first semester. A lecture on Prevention of sexual harassment at workplace was held on 3.4.2020. Kanyasri diwas was observed on 16.8.2019.
	8. Curriculum enrichment programme.	Dr.P.K.Kundu, Coordinator, IQAC, Gour Mahavidyalaya, Mangalbari, Malda, read out the contents of the item entitled Curriculum	ICT and E- learning committee consulted with the authority of DOAEC, but the matter was not settled due to technical problem.

		enrichment. Resolved in this connection that a MOU is to be signed with the authority of DOAEC for introduction of value added courses as early as possible Sri Arijit Bhattacharya, TCS and member of IQAC and Ekram Alam, Coordinator of Value Added Courses are requested to complete the task in August,2019.	
	9. Feedback system and analysis.	Feedback was collected.	Feedback was analysed and has been uploaded in the college website.We failed to collect feedback from Teachers and Parents due to outbreak of corona virus.
	10.Discussion on catering to student diversity.	Dr.P.K.Kundu, Coordinator, IQAC,Gour Mahavidyalaya,Mangalbari,Malda, read out the contents of the item entitled "Catering to student diversity".	Internal assessment was held on and from 7.8.2019 to 11.8.2019.Faculty members have conducted special programmes for advanced and slow learners.
	11.Special programme for advanced and slow learners.	Resolved that all the Heads of the different Departments 3will have to organise special programmes for advanced learners and slow learners in this regard.	Faculty members have conducted special programmes for advanced and slow learners.
	12.Participatory learning process.	Dr.P.K.Kundu, Coordinator, IQAC,Gour Mahavidyalaya,Mangalbari,Malda, read out the contents of the item entitled "Teaching and Learning Process".Resolved that all the faculty members are requested to follow participatory learning and problem solving methods for enhancing learning experience.	Seminars were organised by the students during first semester.It ensures participatory learning process.
	13.Discussion on Student Satisfaction survey report.	Dr.P.K.Kundu, Coordinator, IQAC,Gour Mahavidyalaya,Mangalbari,Malda, read out the contents of the item entitled "Student satisfaction survey".Dr.A.K.Sarkar, Principal, requests to take appropriate steps to implement this.	Format was given, collected and analysed as per UGC guideline.SSSR has been uploaded in the college website.
	14. Research paper publication in UGC	Dr.P.K.Kundu, Coordinator, IQAC,Gour	Two assistant teachers have published papers.

	notified journals.	Mahavidyalaya, Mangalbari, Malda, read out the contents of the item entitled "Research Papers Per Teachers in the Journals Notified by the UGC Website during the last 5 years". Resolved that the members of the teaching staff are requested to send their research articles for publication in the journals notified in the UGC website.	
	15. Discussion on extension activities.	Dr. P.K. Kundu, Coordinator, IQAC, Gour Mahavidyalaya, Mangalbari, Malda, read out the contents of the item entitled "Extension activities". Dr. A.K. Sarkar, Principal, Chairman, again requests Programmes officers of N.S.S. Units, Convener, Eco- Club and convener, Out Reach Programme Committee, to prepare a long term plan for positive outcome in this regard. P.K. Kundu requests to conduct extension activities in collaboration with Nehru Yuva Kendra and Old Malda Sahajogita Samiti (NGO).	Programme was held on 17.7.2019 at village Bhatra. Swachh Bharat Abhiyan, Cleaning, observation of Aranya Saptaha, distribution of hand sanitizer, tree plantation, observation of the Indian Independence day, programme on AIDS, Medical camp were held.
	16. Participation in extension activities by the teaching staff of the different Departments.	All faculty members were requested to attend the programme on 17.7.2019.	12 teaching staff and 102 students participated in the programme.
	17. Arrangement of a seminar on Remembering Jallianwala Bagh massacre.	Dr. R. Basu, Professor, Calcutta University, was invited to deliver lecture.	Professor Rajsekhar Basu delivered lecture on 29.8.2019
	18. Arrangement of a seminar on Remembering Jallianwala Bagh massacre and duty chart.	Duty chart was prepared	Faculty members of the Department of History and members of IQAC conducted the programme.
	19. Submission of Departmental/Individual SSR.	All members assured that they will submit SSRs on or before 5.5.2020	Faculty members have submitted SSRs in January, 2020.
	20. Workshop on Use of	It was resolved that workshop	Workshop (Demonstration of

	ICT tools.	will be held on 28.8.2019	Google Class Room) was held on 28.8.2019
	21.Inauguration of Yoga centre.	It was resolved that the programme will be held on 27.8.2019.	Programme was held on 27.8.2019.Report has been uploaded in the college website.
	22. Programme on Yoga.		Programme was held on 27.8.2019.Report has been uploaded in the college website.
	23.Lecture on Swacch Bharat Abhiyan.	Eco- club and Beautification committee were requested to arrange programme.	A Lecture on Swacch Bharat Abhiyan programme was held on 6.8.2019
	24. Seminar on Philosophy of Swami Vivekananda.		Failed to organise seminar due to out break of corona virus and lock down.

GOUR MAHAVIDYALAYA,MANGALBARI,MALDA

INTERNAL QUALITY ASSURANCE CELL

IQAC Body:	Constituted on 6.5.2019
(1)Dr.AshimKumarSarkar,Principal	Chairman.
(2)Dr.PulakKumarKunduAssociateProfessor	Coordinator.
(3)SriSatyajitPaul,AssistantProfessor	Assistant Coordinator.
(4)Dr.SusmitaShome,AssociateProfessor	Member(Teaching).
(5) SriArijitBhattacharya,AssistantProfessor	Member, TCS.
(6) MursedAlam,AssistantProfessor	Member,NAACscreening Committee.
(7)Dr.N.K.Mridha,AssistantProfessor,Member	Member,Administration.
(8)Smt S.Biswas,Assistant Professor	Member(Teaching).
(9)Dr.KshitishMahato,AssistantProfessor	Member(Teaching).
{10}.SriRakeshSarkar,AssistantProfessor	Member(Teaching).
(11)SyfujjamanTarafder,AssistantProfessor,	Member(Teaching).
{12}SriBikramSaha,AssistantProfessor,	Member(Alumni).
(13)Smt.KekaKumar,Asst.Librarian,	Member,Administration.
(14)MustaqAli,Cashier,	Member{Management)..
{15}SriBijanSikder	Member{Management)..
{16}SriKartikGhosh,Chairman	Old Malda Municipality
{ 17}SriSomeshCh.Das	Rotarian,Member ,MaidaRotaryClub
(18)SriRajHarljan	Member,Student.

GOUR MAHAVIDYALAYA,MANGALBARI,MALDA

INTERNAL QUALITY ASSURANCE CELL	
IQAC: Meeting:	No.-5
Minutes of the proceedings of the meetings of the IQAC	No.-5
Venue:	Principal's chamber
Date:	29.8.2019
Time:	12 Noon to 2 P.M(2 hours)
Agenda of the meeting:	1.To confirm the resolutions of the previous meeting.
	2.Approval of CAS of Smt Supriya Biswas, Assistant Professor in History.
	3.Misc.

Minutes of the proceedings of the meetings of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 29.8.2019 at 12 Noon to 2 P.M. in the Principal's chamber (2 hours):

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Proceedings of the meeting of the IQA
Bew Mahavidyalaya, Mangalbari, Ma
held on 29-8-2019 at 12 noon to
in the Principal's Chamber.

Members Present:

1. Raj Sankar Baran 29.08.19
 2. Swarup Bose
29-08-2019
 3. Md. Musaqueul - 29.8.19
 4. Mitranjan Kumar Mukto 29.8.19
 5. Bedu 29.8.19
 6. Prasan Kumar Saha 29-8-19
 7. Deepa Lama Tanap. 29-8-19
 8. ~~Prasan~~
 9. Braha 29.8.19
 10. Prasan 29.08.19
 11. Saha 09/8/19
- Principal's Chamber

Dr.Ashim Kumar Sarkar, Principal/Chairman ,takes the chair and initiates the discussion.

Agenda: 1.To confirm the resolutions of the previous meeting.

(1)Resolved that the resolutions of the previous meeting are read out and confirmed.

Agenda: 2.Approval of CAS of Smt Supriya Biswas, Assistant Professor in History.

(2)members of the IQAC verified the documents related to CAS of Dr.Supriya Biswas, Assistant Professor in History(From stage 11 to stage -111).

(3)Professor Rajsekhar Basu, Subject Expert in History and Professor, Department of History, Calcutta University and Dr. Swarup Bose, D.P.I. Nominee and Associate Professor,Chandernagar College, Chandernagar, have verified the fact sheets and other documents related to CAS of Dr.Supriya Biswas, Assistant Professor in History(From stage 11 to stage -111) and approved the proposal.

(4)Resolved that the IQAC recommended that Dr. Supriya Biswas, Assistant Professor in History, is to be placed from stage 11 to stage -111 in the academic grade pay of Rs.8000/ w.e.f.29.7.2017.

(5) Resolved that all papers related to CAS from stage 11 to stage -111 of Dr. Supriya Biswas, Assistant Professor in History, is to be sent to the appropriate authorities for final approval and fixation.

The meeting came to an end with a vote of thanks to and from the chair.

Purabi Kundu
Dr.P.K.Kundu,
29.8.2019
Coordinator, IQAC,

Gour Mahavidyalaya,Mangalbari, Malda.

Co-ordinator
IQAC
Gour Mahavidyalaya
Mangalbari, Malda

Ashim Kumar Sarkar

Dr.Ashim Kumar Sarkar,
29.8.2019
Principal/chairman,

Gour Mahavidyalaya,Mangalbari,Malda

Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda

: ACTION TAKEN REPORT:

Minutes of the proceedings of the meetings of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 29.8.2019 at 12 Noon to 2 P.M. in the Principal's chamber (2 hours): Meeting No.-5.

Action taken report on the basis of the meeting of the IQAC held on 29.8.2019 at 12 Noon to 2 P.M. in the Principal's chamber (2 hours):

Sl no.	Agenda	Discussion	Action taken report
1.	1. To confirm the resolutions of the previous meeting.	Dr. P.K. Kundu, Coordinator, IQAC, read out the minutes of the previous meeting.	Resolutions of the previous meeting were unanimously confirmed.
2	2. Approval of CAS of Smt Supriya Biswas, Assistant Professor in History.	Members of IQAC, Rajsekhar Basu, Subject Expert, Sri Swarup Bose, DPI nominee verified all documents and SSR	Members of IQAC and expert, Nominee approved CAS of Dr. S. Biswas, Assistant Professor in History (From stage 11 to stage-111), in the meeting of IQAC held on 29.8.2019. Papers were sent to appropriate authorities for fixation.
3	3. Misc.		NIL

GOUR MAHAVIDYALAYA, MANGALBARI, MALDA

INTERNAL QUALITY ASSURANCE CELL

IQAC Body:	Constituted on 6.5.2019
(1) Dr. Ashim Kumar Sarkar, Principal	Chairman.
(2) Dr. Pulak Kumar Kundu, Associate Professor	Coordinator.
(3) Sri Satyajit Paul, Assistant Professor	Assistant Coordinator.
(4) Dr. Susmita Shome, Associate Professor	Member (Teaching).
(5) Sri Arijit Bhattacharya, Assistant Professor	Member, TCS.
(6) Mursed Alam, Assistant Professor	Member, NAAC screening Committee.
(7) Dr. N. K. Mridha, Assistant Professor, Member	Member, Administration.
(8) Smt S. Biswas, Assistant Professor	Member (Teaching).
(9) Dr. Kshitish Mahato, Assistant Professor	Member (Teaching).
(10) Sri Rakesh Sarkar, Assistant Professor	Member (Teaching).
(11) Syfujjaman Tarafder, Assistant Professor,	Member (Teaching).
(12) Sri Bikram Saha, Assistant Professor,	Member (Alumni).
(13) Smt. Keka Kumar, Asst. Librarian,	Member, Administration.

(14)MustaqAli,Cashier,	Member{Management)..
{15)SriBijanSikder	Member{Management)..
{16)SriKartikGhosh,Chairman	Old Malda Municipality
{ 1 7)SriSomeshCh.Das	Rotarian,Member ,MaidaRotaryClub
(18)SriRajHarljan	Member,Student.

GOUR MAHAVIDYALAYA,MANGALBARI,MALDA	
INTERNAL QUALITY ASSURANCE CELL	
IQAC: Meeting:	No.-6
Minutes of the proceedings of the meetings of the IQAC	No.-6
Venue:	Principal's chamber
Date:	6.9.2019
Time:	2 P.M.to 3 P.M.(1 hour)
Agenda of the meeting:	1.To confirm the resolutions of the previous meeting.
	2.Distribution of Laptops.
	3.Discussion on allotment and return of Laptops.

Minutes of the proceedings of the meetings of the IQAC, Gour Mahavidyalaya,Mangalbari,Malda,held on6.9.2019 at 2 P.M. to 3 P.M.in the Principal's chamber(1 hour):

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An emergent meeting of the IQAC, Gour
Mahavidyalaya, Mangalbari, Malda held on
06.06.2019 at in the Principal's chamber
at 2.00 p.m. to 3 PM

Members Present -

1. ~~1~~
2. Gudu 6.10.19
3. Susanta Shome
4. Supriya Biswas 6.10.19
5. Satyajeet Paul 06/10/19
6. MD Munsoo Alam
7. Bijan Kumar Bied 6/10/19
8. Deepa L. T. 6/10/19
9. Md. Mustaque #C 6/10/19
10. Manu #C 6.10.19
11. ~~11.10.19~~
12. Baha 6.10.19
13. Rahman 6.10.19

Dr.Ashim Kumar Sarkar, Principal/Chairman ,takes the chair and initiates the discussion.

Agenda: 1.To confirm the resolutions of the previous meeting.

(1)Resolved that the resolutions of the previous meeting are read out and confirmed.

Agenda: 2:Distribution of Laptops.

(2)Resolved that Laptops purchased(Grants received from RUSA2.0) is to be allotted to the faculties(Substantive posts) of Gour Mahavidyalaya.

Agenda: 3.Discussion on allotment and return of Laptops.

(3)Resolved that the recipient teachers will keep allotted laptops under his/her custody.

(4)Resolved in this connection that Laptop which has been kept under his/her custody is bound to return the said laptop to the office of the Principal s and when the authority of the Institution demands/requires.

(5) Resolved also that until the recipient teacher of Laptop will not return, as and when require,, he/she will not be allowed to receive any release order from service of Gour Mahavidyalaya, Mangalbari, Malda.

Pulak Kumar Kundu
Dr.P.K.Kundu,
6.9.2019
Coordinator, IQAC,

Gour Mahavidyalaya,Mangalbari, Malda.

Co-ordinator
IQAC
Gour Mahavidyalaya,
Mangalbari, Malda

Ashim Kumar Sarkar
Dr.Ashim Kumar Sarkar,
6.9.2019
Principal/Chairman,

Gour Mahavidyalaya,Mangalbari,Malda

Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda.

: ACTION TAKEN REPORT:

Minutes of the proceedings of the meetings of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 6.9.2019 at 2 P.M. to 3 P.M. in the Principal's chamber (1 hour): Meeting No-6.

Action taken report on the basis of the meeting of the IQAC held on 6.9.2019 at 2 P.M. to 3 P.M. in the Principal's chamber (1 hour):

Sl no.	Agenda	Discussion	Action taken report
1.	1. To confirm the resolutions of the previous meeting.	Dr. P.K. Kundu, Coordinator, IQAC, read out the minutes of the previous meeting.	Resolutions of the previous meeting were unanimously confirmed.
2	2. Distribution of Laptops.	22 Laptops are bought (Grants-RUSA)	22 laptops were distributed among teachers. It is very useful during lockdown. Faculty members have been using laptops for teaching and administrative purpose.
3	3. Discussion on allotment and return of Laptops.	It was resolved that if any teacher leaves college he/she will have to return laptop kept in his/her custody.	All members agreed.

GOUR MAHAVIDYALAYA, MANGALBARI, MALDA

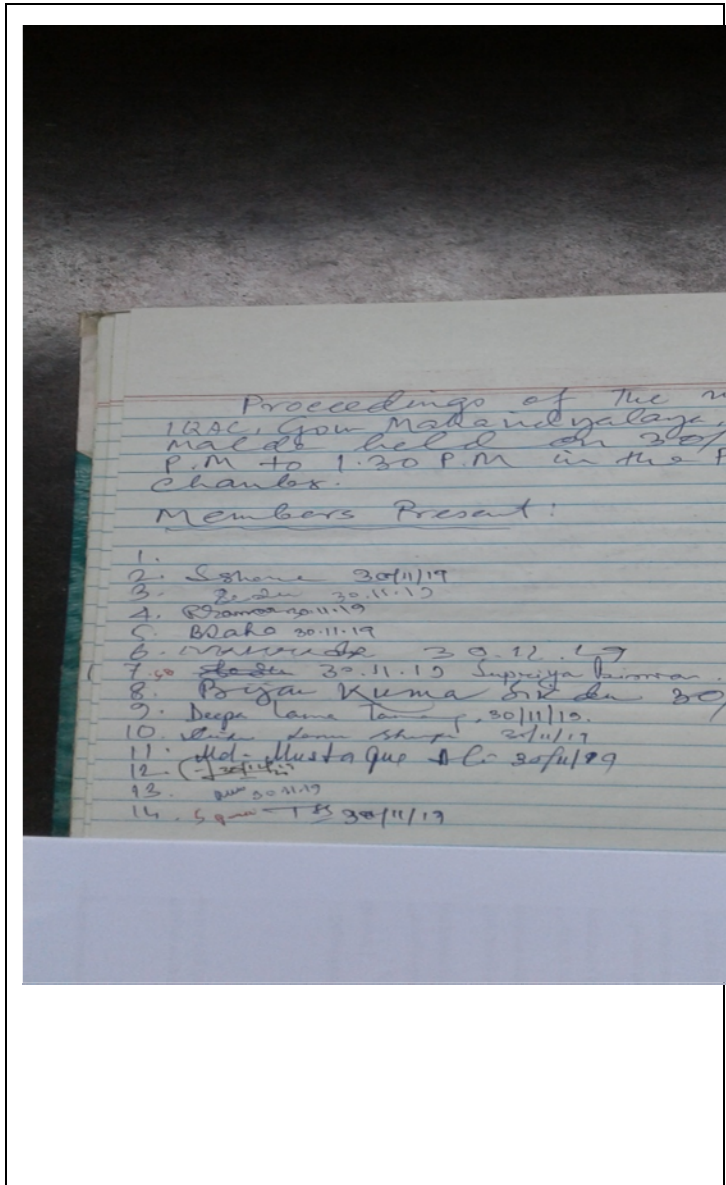
INTERNAL QUALITY ASSURANCE CELL

IQAC Body:	Constituted on 6.5.2019
(1) Dr. Ashim Kumar Sarkar, Principal	Chairman.
(2) Dr. Pulak Kumar Kundu, Associate Professor	Coordinator.
(3) Sri Satyajit Paul, Assistant Professor	Assistant Coordinator.
(4) Dr. Susmita Shome, Associate Professor	Member (Teaching).
(5) Sri Arijit Bhattacharya, Assistant Professor	Member, TCS.
(6) Mursed Alam, Assistant Professor	Member, NAAC screening Committee.
(7) Dr. N. K. Mridha, Assistant Professor, Member	Member, Administration.
(8) Smt S. Biswas, Assistant Professor	Member (Teaching).

(9)Dr.KshitishMahato,AssistantProfessor	Member(Teaching).
{10}.SriRakeshSarkar,AssistantProfessor	Member(Teaching).
(11)SyfujjamanTarafder,AssistantProfessor,	Member(Teaching).
{12}SriBikramSaha,AssistantProfessor,	Member(Alumni).
(13)Smt.KekaKumar,Asst.Librarian,	Member,Administration.
(14)MustaqAli,Cashier,	Member{Management}..
{15}SriBijanSikder	Member{Management}..
{16}SriKartikGhosh,Chairman	Old Malda Municipality
{ 1 7}SriSomeshCh.Das	Rotarian,Member ,MaidaRotaryClub .
(18)SriRajHarIjan	Member,Student.

GOUR MAHAVIDYALAYA,MANGALBARI,MALDA	
INTERNAL QUALITY ASSURANCE CELL	
IQAC: Meeting:	No.-7
Minutes of the proceedings of the meetings of the IQAC	No.-7
Venue:	Principal's chamber
Date:	30.11.2019
Time:	2 P.M.to 4 P.M.(2 hours)
Agenda of the meeting:	1.To confirm the resolutions of the previous meeting.
	2.Approval of the resolutions of the meeting of NAAC screening committee.
	3.Discussion on Internal assessment marks.
	4.Budget of the year2019-20.

Minutes of the proceedings of the meetings of the IQAC, Gour Mahavidyalaya,Mangalbari,Malda,held on30.11.2019 at 2 P.M. to 4P.M.in the Principal's chamber(2 hours):



Dr. Ashim Kumar Sarkar, Principal/Chairman, takes the chair and initiates the discussion.

Agenda of the meeting: 1. To confirm the resolutions of the previous meeting:

(1) Resolved that the resolutions of the previous meeting are read out and confirmed.

Agenda of the meeting: 2. Approval of the resolutions of the meeting of NAAC screening committee:

(2) Resolved that the resolutions adapted by the NAAC screening committee on 28.11.2019 are confirmed.

Agenda of the meeting: 3. Discussion on Internal assessment marks:

(3) Resolved that all the Heads of the different Departments are requested to complete the process of internal assessment marks uploading within 10.12.2019.

(4) Resolved in this connection that all records are to be maintained properly.

Agenda of the meeting: 4. Budget of the year 2019-20:

(5) Resolved that Dr. N.K. Mridha, Bursar, is requested to complete Budget of the year 2019-20.

The meeting came to an end with a vote of thanks to and from the chair.

Pulaka Kunal Kundu
Dr. P.K. Kundu, 30.11.2019

Coordinator, IQAC,

Gour Mahavidyalaya, Mangalbari, Malda.

Co-ordinator
IQAC
Gour Mahavidyalaya,
Mangalbari, Malda

Ashim Kumar Sarkar

Dr. Ashim Kumar Sarkar,
30.11.2019
Principal/Chairman,

Gour Mahavidyalaya, Mangalbari, Malda

Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda.

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: ACTION TAKEN REPORT:

Minutes of the proceedings of the meetings of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 6.9.2019 at 2 P.M. to 3 P.M. in the Principal's chamber (1 hour): Meeting No-7.

Action taken report on the basis of the meeting of the IQAC held on 6.9.2019 at 2 P.M. to 3 P.M. in the Principal's chamber (1 hour):

Sl no.	Agenda	Discussion	Action taken report
1.	1.To confirm the resolutions of the previous meeting.	Dr.P.K.Kundu, Coordinator, IQAC, read out the minutes of the previous meeting.	Resolutions of the previous meeting were unanimously confirmed.
2	2.Approval of the resolutions of the meeting of NAAC screening committee.	Members of NAAC screening committee decided to share duties related to SSR filling for 3 rd cycle.	Meeting was held on 28.11.2019 . 6 committees have been constituted for filling SSR(NAAC manual).
3	3.Discussion on Internal assessment marks.	Resolved that all the Heads will have to upload internal assessment marks on or before 10.12.2019.	The task was completed .Faculty members have uploaded internal assessment marks(CBCS) in computer.
	4.Budget of the year 2019-20.	Finance and Purchase committee convened meeting.	Finance and purchase committee-a. Budget allocated for infrastructure augmentation-Rs.9,00,000/.b. Assigned budget on academic facilities-Rs.35,00,000/c. Assigned budget on physical facilities-Rs.70,000,000/.

GOUR MAHAVIDYALAYA, MANGALBARI, MALDA

INTERNAL QUALITY ASSURANCE CELL

IQAC Body:	Constituted on 6.5.2019
(1)Dr.AshimKumarSarkar,Principal	Chairman.
(2)Dr.PulakKumarKunduAssociateProfessor	Coordinator.
(3)SriSatyajitPaul,AssistantProfessor	Assistant Coordinator.
(4)Dr.SusmitaShome,AssociateProfessor	Member(Teaching).
(5) SriArijitBhattacharya,AssistantProfessor	Member, TCS.
(6) MursedAlam,AssistantProfessor	Member, NAAC screening Committee.

(7)Dr.N.K.Mridha,AssistantProfessor,Member	Member,Administration.
(8)Smt S.Biswas,Assistant Professor	Member(Teaching).
(9)Dr.KshitishMahato,AssistantProfessor	Member(Teaching).
{10}.SriRakeshSarkar,AssistantProfessor	Member(Teaching).
(11)SyfujjamanTarafder,AssistantProfessor,	Member(Teaching).
{12)SriBikramSaha,AssistantProfessor,	Member(Alumni).
(13)Smt.KekaKumar,Asst.Librarian,	Member,Administration.
(14)MustaqAli,Cashier,	Member{Management)..
{15)SriBijanSikder	Member{Management)..
{16)SriKartikGhosh,Chairman	Old Malda Municipality
{17)SriSomeshCh.Das	Rotarian,Member ,MaidaRotaryClub
(18)SriRajHarIjan	Member,Student.

GOUR MAHAVIDYALAYA,MANGALBARI,MALDA	
INTERNAL QUALITY ASSURANCE CELL	
IQAC: Meeting:	No.-8
Minutes of the proceedings of the meetings of the IQAC	No.-8
Venue:	Principal's chamber
Date:	9.12.2019
Time:	2 P.M.
Agenda of the meeting:	1.To confirm the resolutions of the previous meeting.
	2.Discussion on Budget of the year2019-20.
	3.Discussion on Library automation.

Minutes of the proceedings of the meetings of the IQAC, Gour Mahavidyalaya,Mangalbari,Malda,held on9.12.2019 at 2 P.M. to 3P.M.in the Principal's chamber(1 hour):

Proceedings of the meeting of the IC&AC,
Gour Mahavidyalaya, Mangabbari, Malda held
on 09.12.2019 at 2.00 P.M. in the principal
chambers.

Members Present:

1. ~~Dr. Ashim Kumar Sarkar~~
2. ~~Dr. Ashim Kumar Sarkar~~
3. ~~Dr. Ashim Kumar Sarkar~~
4. Supriya Biswas.
5. Syfuanurrahman Tasbeel
6. Bijan K. Guha 9.12.19
7. B. S. Guha 9.12.19
8. ~~Dr. Ashim Kumar Sarkar~~
9. Md. Mustaque 9.12.19
10. ~~Dr. Ashim Kumar Sarkar~~
11. Soutyogit Paul 09.12.2019.
12. ~~Dr. Ashim Kumar Sarkar~~
13. R. Sarker.

Dr. Ashim Kumar Sarkar, Principal/Chairman, takes the chair and initiates the discussion.

Agenda of the meeting: 1.To confirm the resolutions of the previous meeting:

(1)Resolved that the resolutions of the previous meeting are read out and confirmed.

Agenda of the meeting: 2.Discussion on Budget of the year2019-20.

(2)Resolved that Dr.N.K.Mridha, Bursar, is again requested to complete Budget of the year2019-20.

**(3) Resolved in this connection that a committee is to be formed with the following members:
1.Dr.A.K.Sarkar,Principal,2.Dr.N.K.Mridha,Bursar,3.Dr.P.K.Kundu,Coordinator,IQAC.4.Sri
A.Bhattacharya,TCS,5.Sri P.K.Das, Head Clerk.**

Agenda of the meeting: 3.Discussion on Library automation.

**(4) Resolved that Smt.Keka Kumar,Librarian,members of ICT committee and members of the IQAC
would look after the matter of Library automation.**

Pulak Kesh Kundu
Dr.P.K.Kundu,
9.12.2019
Coordinator, IQAC,

Gour Mahavidyalaya,Mangalbari, Malda.

**Co-ordinator
IQAC
Gour Mahavidyalaya,
Mangalbari, Malda**

Ashim Kumar Sarkar
Dr.Ashim Kumar Sarkar,
9.12.2019
Principal/chairman,

Gour Mahavidyalaya,Mangalbari,Malda

**Principal
JOUR MAHAVIDYALAYA
Mangalbari, Malda.**

: ACTION TAKEN REPORT:

Minutes of the proceedings of the meetings of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 9.12.2019 at 2 P.M. to 3 P.M. in the Principal's chamber (1 hour): Meeting No-8.

Action taken report on the basis of the meeting of the IQAC held on 9.12.2019 at 2 P.M. to 3 P.M. in the Principal's chamber (1 hour):

Sl no.	Agenda	Discussion	Action taken report
1.	1. To confirm the resolutions of the previous meeting.	Dr. P.K. Kundu, Coordinator, IQAC, read out the minutes of the previous meeting.	Resolutions of the previous meeting were unanimously confirmed.
2	2. Discussion on Budget of the year 2019-20.	Dr. N.K. Mridha was again requested to prepare full budget of the year 2019-20	A committee consisting of Dr. A.K. Sarkar, Principal, Dr. P.K. Kundu, Coordinator, IQAC, Sri A. Bhattacharya, TCS, Dr. N.K. Mridha, Bursar and P. Das, Head clerk has been constituted to look after the matter.
3	3. Discussion on Library automation.	It was resolved that Smt Keka Kumar, Librarian, ICT committee and IQAC would look after the matter, because the matter is very important.	Tender was uploaded as per Govt rules and regulations and Vendor was contacted, but failed to settle the matter due to technical problem. The matter will be settled in 2020-21.

GOUR MAHAVIDYALAYA, MANGALBARI, MALDA

INTERNAL QUALITY ASSURANCE CELL

IQAC Body:	Constituted on 6.5.2019
(1) Dr. Ashim Kumar Sarkar, Principal	Chairman.
(2) Dr. Pulak Kumar Kundu, Associate Professor	Coordinator.
(3) Sri Satyajit Paul, Assistant Professor	Assistant Coordinator.
(4) Dr. Susmita Shome, Associate Professor	Member (Teaching).
(5) Sri Arijit Bhattacharya, Assistant Professor	Member, TCS.
(6) Mursed Alam, Assistant Professor	Member, NAAC screening Committee.
(7) Dr. N. K. Mridha, Assistant Professor, Member	Member, Administration.

(8)Smt S.Biswas,Assistant Professor	Member(Teaching).
(9)Dr.KshitishMahato,AssistantProfessor	Member(Teaching).
{10}.SriRakeshSarkar,AssistantProfessor	Member(Teaching).
(11)SyfujjamanTarafder,AssistantProfessor,	Member(Teaching).
{12}SriBikramSaha,AssistantProfessor,	Member(Alumni).
(13)Smt.KekaKumar,Asst.Librarian,	Member,Administration.
(14)MustaqAli,Cashier,	Member{Management)..
{15}SriBijanSikder	Member{Management)..
{16}SriKartikGhosh,Chairman	Old Malda Municipality
{ 1 7}SriSomeshCh.Das	Rotarian,Member ,MaidaRotaryClub
(18)SriRajHarljan	Member,Student.

GOUR MAHAVIDYALAYA,MANGALBARI,MALDA	
INTERNAL QUALITY ASSURANCE CELL	
IQAC: Meeting:	No.-9
Minutes of the proceedings of the meetings of the IQAC	No.-9
Venue:	Principal's chamber
Date:	17.1.2020
Time:	2 P.M.
Agenda of the meeting:	1.To confirm the resolutions of the previous meeting.
	2.Discussion on holding of National level seminar.
	3. Discussion on establishment of Gymnasium.
	4.Discussion on infrastructure development.

Minutes of the proceedings of the meetings of the IQAC, Gour Mahavidyalaya,Mangalbari,Malda,held on17.1.2020 at 2 P.M. to 3P.M.in the Principal's chamber(1 hour):

Proceeding of the meeting
of Melanidaya Laya, 1
held on 17/01/2020
in the Principal's Room

Members Present:

1. ~~VP~~
2. ~~Soder~~ 17.1.20
3. ~~Sohn~~ 17/1/20
4. ~~Laya~~ 17/1/2020
5. ~~Adipati~~
6. ~~Raman~~ 12/01/2020
7. ~~Kohli~~ ch. mahalt 17.01.
8. ~~Mad. Marysa~~ Alim 17.01.
9. ~~Imaniza~~ Kiman 17.01.2020
10. ~~Sidiqah~~ Saad 17.01.2020
11. ~~Mad. Hastagoe~~ Al
12. ~~PPSA~~ etc.
13. ~~Plan~~ etc.
14. ~~Mad. Nida~~ Nurwinda 17

Dr.Ashim Kumar Sarkar, Principal/Chairman ,takes the chair and initiates the discussion.

Agenda of the meeting: 1.To confirm the resolutions of the previous meeting:

(1)Resolved that the resolutions of the previous meeting are read out and confirmed.

Agenda of the meeting:2. Discussion on holding of National level seminar:

(2) Resolved that National level seminar is to be organised by the Department of Political Science.

(a) It is also resolved that the different Departments will also organise National level seminars.

Agenda of the meeting: 3. Discussion on establishment of Gymnasium

(3)Resolved that Gymnasium is to be established immediately.

Agenda of the meeting:4. Discussion on infrastructure development:

(4) Resolved that Sri Arijit Bhattacharya, Coordinator, RUSA monitoring committee and members of the building committee are requested to look after the matter and they may contact the authority of Malda Zilla Parishad in this regard.

Pulaka Kundu
Dr.P.K.Kundu,
17.1.2020
Coordinator, IQAC,

Gour Mahavidyalaya,Mangalbari, Malda.

Co-ordinator
IQAC
Gour Mahavidyalaya,
Mangalbari Malda

Ashim Kumar Sarkar
Dr.Ashim Kumar Sarkar,
17.1.2020
Principal/Chairman,

Gour Mahavidyalaya,Mangalbari,Malda

Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda

Minutes of the proceedings of the meetings of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 17.1.2020 at 2 P.M. to 3 P.M. in the Principal's chamber (1 hour) (Meeting No.9)

Action taken report on the basis of the meeting of the IQAC held on 17.1.2020 at 2 P.M. to 3 P.M. in the Principal's chamber (1 hour):

Sl no.	Agenda	Discussion	Action taken report
1.	1.To confirm the resolutions of the previous meeting.	Dr.P.K.Kundu, Coordinator, IQAC, read out the minutes of the previous meeting.	Resolutions of the previous meeting were unanimously confirmed.
2	2.Discussion on holding of National level seminar.	It was resolved that as students of the Department of Political science has secured 2 nd position in Youth Parliament competition this year and received Rs.50,000/, a National level seminar is to be organised.	We failed to organise National level seminar at this moment due to non-availability of resource persons.
3	3. Discussion on establishment of Gymnasium.	Proposal was submitted to the Govt. Of West Bengal.	Rs. 3,00,000/ was sanctioned by the Govt of West Bengal. On line meeting will be held on 1.7.2020 to settle the matter.
	4.Discussion on infrastructure development.	Coordinator of RUSA monitoring committee was requested to contact the authority of Malda Zilla Psarishad for construction work	Plan was vetted.Proposal was submitted to Malda Zilla Parishad.

INTERNAL QUALITY ASSURANCE CELL

IQAC Body:	Constituted on 6.5.2019
(1)Dr.AshimKumarSarkar,Principal	Chairman.
(2)Dr.PulakKumarKunduAssociateProfessor	Coordinator.
(3)SriSatyajitPaul,AssistantProfessor	Assistant Coordinator.
(4)Dr.SusmitaShome,AssociateProfessor	Member(Teaching).
(5) SriArijitBhattacharya,AssistantProfessor	Member,TCS.
(6) MursedAlam,AssistantProfessor	Member,NAACscreening Committee.
(7)Dr.N.K.Mridha,AssistantProfessor,Member	Member,Administration.
(8)Smt S.Biswas,Assistant Professor	Member(Teaching).
(9)Dr.KshitishMahato,AssistantProfessor	Member(Teaching).
{10}.SriRakeshSarkar,AssistantProfessor	Member(Teaching).
(11)SyfujjamanTarafder,AssistantProfessor,	Member(Teaching).
{12}SriBikramSaha,AssistantProfessor,	Member(Alumni).
(13)Smt.KekaKumar,Asst.Librarian,	Member,Administration.
(14)MustaqAli,Cashier,	Member{Management}..
{15}SriBijanSikder	Member{Management}..
{16}SriKartikGhosh,Chairman	Old Malda Municipality
{ 17}SriSomeshCh.Das	Rotarian,Member ,MaidaRotaryClub
(18)SriRajHarljan	Member,Student.

GOUR MAHAVIDYALAYA,MANGALBARI,MALDA	
INTERNAL QUALITY ASSURANCE CELL	
IQAC: Meeting:	No.-10
Minutes of the proceedings of the meetings of the IQAC	No.-10
Venue:	Principal's chamber
Date:	29.2.2020
Time:	1 P.M.to to 4P.M(2 hours)
Agenda of the meeting:	1.To confirm the resolutions of the previous meeting.
	2. Discussion on the proposed National Level seminar by the Department of Political Science.
	3. Discussion on National level seminar.
	4. Purchase of chair for Physically handicapped

	5. Annual exhibition.
	6. Workshop on implementation of new format of CAS.
	7. Orientation programme by IQAC.
	8. Class of 2 nd semester.
	9. Fill up of AQAR, 2019-20.
	10. Audit of the year 2019-20.
	11. Discussion on holding of International seminar.
	12. Establishment of transformer.
	13. Establishment of Gymnasium.

Minutes of the proceedings of the meetings of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 29.2.2020 at 2 P.M. to 4 P.M. in the Principal's chamber (2 hours):

Dr. Ashim Kumar Sarkar, Principal/Chairman, takes the chair and initiates the discussion.

Agenda of the meeting: 1. To confirm the resolutions of the previous meeting:

(1) Resolved that the resolutions of the previous meeting are read out and confirmed.

Agenda of the meeting: 2. Discussion on the proposed National Level seminar by the Department of Political Science:

(2) Resolved that the organizing committee formed by the Academic Council of the Department of Political Science for holding National level seminar on 27.3.2020 and 28.3.2020 is hereby approved.

Agenda: 3. Discussion on National level seminar:

(3a) Resolved that the Advisory committee formed by the Academic Council for holding National level seminar on 27.3.2020 and 28.3.2020 is hereby approved.

(3b) Resolved that Sri A.K. Ray will act as convener of the proposed seminar. Resolved that M. Alam and Sri Bikram Kr Saha will act as joint convenors of the proposed seminar.

(3c) Resolved that Sri Soumik Agarwal and Sri A. Bhattacharya will act as secretary and Joint secretary respectively of the proposed seminar.

Agenda of the meeting: 4. Purchase of chair for Physically handicapped.

(4) Resolved that two chairs are to be purchased for sitting of the physically handicapped students and these chairs are to be placed in the library.

Agenda: 5. Annual exhibition:

(5) Resolved that an exhibition will be held in the first week of April, 2020.

Agenda: 6. Orientation programme by IQAC.

(6) Resolved that orientation programme by the IQAC will be held on 2.4.2020

Agenda : 7. Workshop on CAS:

(7) Resolved that a workshop on implementation of new format related to CAS will be held. Sri A. Bhattacharya, TCS, is requested to contact Resource person for conducting proposed workshop.

Agenda: Class of 2nd semester:

(8) Resolved that classes of 2nd semester of Arts subject will be started from 3.3.2020.

Agenda: 9. Fill up of AQAR, 2019-20:

(9) Resolved that preparation is to be taken to fill up AQAR of the year 2019-20.

Agenda: 10. Audit of the year 2019-20:

(10) Resolved that Audit of the college of the year 2019-20 is to be completed immediately.

Agenda: 11. Discussion on holding of International seminar:

(11) Resolved that International seminar will be arranged jointly by the Department of Bengali and History. Resolved in this connection that a proposal is to be submitted to the office of the IQAC and principal in this regard.

Agenda: 12. Establishment of transformer.

(12) Members of the IQAC thank to Sri Arup Kumar Ray, Assistant Professor in Political Science and Sri A. Bhattacharya, Assistant Professor in Computer Science, for their painstaking effort to settle the matter of establishment of new transformer (Electric) at our college campus.

Agenda: 13. Establishment of Gymnasium.

(13) Members of the IQAC thank to Dr. Ashim Kumar Sarkar, Principal, Syfujjaman Tarafder, Assistant Professor in Geography and Sri S. Paul, Assistant Professor in Geography, for their painstaking effort to settle the matter of establishment of Gymnasium at our college campus. The meeting came to an end with a vote of thanks to and from the chair.

Pulok Kumar Kundu
Dr. P. K. Kundu,
29.2.2020
Coordinator, IQAC,

Gour Mahavidyalaya, Mangalbari, Malda.

Coordinator
IQAC
Gour Mahavidyalaya
Mangalbari, Malda

Ashim Kumar Sarkar
Dr. Ashim Kumar Sarkar,
29.2.2020
Principal/Chairman,

Gour Mahavidyalaya, Mangalbari, Malda

Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda.

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Minutes of the proceedings of the meetings of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 29.2.2020 at 2 P.M. to 4 P.M. in the Principal's chamber (2 hours): (Meeting No-10)

Action taken report on the basis of the meeting of the IQAC held on 29.2.2020 at 2 P.M. to 4 P.M. in the Principal's chamber (2 hours):

Sl no.	Agenda	Discussion	Action taken report
1.	1.To confirm the resolutions of the previous meeting.	Dr.P.K.Kundu, Coordinator, IQAC, read out the minutes of the previous meeting.	Resolutions of the previous meeting were unanimously confirmed.
2	2. Discussion on the proposed National Level seminar by the Department of Political Science.	Resolved that the organizing committee formed by the Academic council of the Department of Political Science for holding National level seminar on 27.3 .2020 and 28.3.2020 is hereby approved.	We failed to organise the proposed National Level seminar on 27.3 .2020 and 28.3.2020 due to outbreak of corona virus.
3	3. Discussion on National level seminar.	Resolved that the Advisory committee formed by the Academic council for holding National level seminar on 27.3 .2020 and 28.3.2020 is hereby approved.	Advisory committee has been constituted..
	4. Purchase of chair for Physically handicapped	Resolved that two chairs are to be purchased for sitting of the physically handicapped students and these chairs are to be placed in the library.	Two chairs were not purchased due to outbreak of corona virus.
	5. Annual exhibition.	Resolved that an exhibition will be held in the first week of April, 2020.	Exhibition was not held due to outbreak of corona virus.
	6. Workshop on implementation of new format of CAS.	Resolved that a workshop on implementation of	Workshop was not held due to outbreak of corona virus.

		new format related to CAS will be held.Sri A.Bhattacharya,TCS,is requested to contact Resource person for conducting proposed workshop.	
	7. Orientation programme by IQAC.	Resolved that orientation programme by the IQAC will be held on 2.4.2020	Orientation programme was not held due to outbreak of corona virus.
	8.Class of 2 nd semester.	It was resolved that class of 2 nd semester will be started from 3.3.2020.	Class was held.
	9. Fill up of AQAR,2019-20.	It was resolved that preparation is to be taken to fill up AQAR 2019-20.	Members of IQAC have participate in the task of filling AQAR of the year2019-20.
	10. Audit of the year2019-20.	Dr.N.K.Mridha was again requested to prepare full budget of the year 2019-20	A committee consisting of Dr.A.K.Sarkar, Principal, Dr.P.K.Kundu, Coordinator, IQAC, Sri A. Bhattacharya, TCS , Dr.N.K.Mridha, Bursar and P.Das, Head clerk has been constituted on 9.12.2019 to look after the matter.
	11.Discussion on holding of International seminar.	All the Heads of the Department of Bengali and History were requested to submit proposal in this regard.	Proposal was submitted to the principal in November,2019.
	12. Establishment of transformer (new).	Sri Arup Kr.Ray, Assistant Professor in Political Science, Sri A.Bhattacharya, TCS, were requested to contact SDO and Electricity board to settle the matter.	The matter was solved, but failed to establish new transformer due to outbreak of corona virus.
	13.Establishment of Gymanasium.	Proposal was submitted.	Proposal was sent to the Govt .of West Bengal in November,2019.Rs. 3,00,000/ was sanctioned by the Govt of West Bengal for establishing Gymnasium. Vendor (Govt. Selected) agreed to establish Gymnasium at college campus.

GOUR MAHAVIDYALAYA, MANGALBARI, MALDA

INTERNAL QUALITY ASSURANCE CELL

IQAC Body:	Constituted on 6.5.2019
(1) Dr. Ashim Kumar Sarkar, Principal	Chairman.
(2) Dr. Pulak Kumar Kundu Associate Professor	Coordinator.
(3) Sri Satyajit Paul, Assistant Professor	Assistant Coordinator.
(4) Dr. Susmita Shome, Associate Professor	Member (Teaching).
(5) Sri Arijit Bhattacharya, Assistant Professor	Member, TCS.
(6) Mursed Alam, Assistant Professor	Member, NAAC screening Committee.
(7) Dr. N. K. Mridha, Assistant Professor, Member	Member, Administration.
(8) Smt S. Biswas, Assistant Professor	Member (Teaching).
(9) Dr. Kshitish Mahato, Assistant Professor	Member (Teaching).
{10} Sri Rakesh Sarkar, Assistant Professor	Member (Teaching).
(11) Syfujjaman Tarafder, Assistant Professor,	Member (Teaching).
{12} Sri Bikram Saha, Assistant Professor,	Member (Alumni).
(13) Smt. Keka Kumar, Asst. Librarian,	Member, Administration.
(14) Mustaq Ali, Cashier,	Member {Management}..
{15} Sri Bijan Sikder	Member {Management}..
{16} Sri Kartik Ghosh, Chairman	Old Malda Municipality
{17} Sri Somesh Ch. Das	Rotarian, Member, Maida Rotary Club
(18) Sri Raj Harlan	Member, Student.

GOUR MAHAVIDYALAYA, MANGALBARI, MALDA	
INTERNAL QUALITY ASSURANCE CELL	
IQAC: Meeting:	No.-11
Minutes of the proceedings of the meetings of the IQAC	No.-11
Venue:	Principal's chamber
Date:	16.5.2020
Time:	12 Noon to 1 P.M. (1 hour)
Agenda of the meeting:	1. To confirm the resolutions of the previous meeting.
	2. Submission of AQAR of the year 2019-20.
	3. Plan of Action of the year 2020-21.
	4. Review of outcome.

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Proceedings of the meeting of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 16.5.2020 from 12.noon to 12.30 P.M.(Online)(Meeting-11)Dr.A.K.Sarkar, Principal, Gour Mahavidyalaya, Mangalbari, Malda, takes the chair and conducts online meeting.

Agenda: 1.To confirm the resolutions of the previous meeting.

1.Resolved that the resolutions of the previous meeting are read out and confirmed.

Agenda: 2. Submission of AQAR of the year 2019-20.

2.After a threadbare discussion, it is resolved that AQAR of the year 2019 -2020 is hereby approved and is to be submitted(Online) before 30.6.2020.

Agenda: 3.Plan of Action of the year 2020-21.

3.Resolved that the following action plan of the year 2020-21 is approved:

Action plan of the year 2020-2021: Time 12.30 P.M.(Online)

(1)Preparation for 3rd cycle accreditation.

(2) Preparation for submission of AISHE.

(3) Preparation for Departmental SSR.

(4) Audit report of the year 2019-20 and 2020-21.

(5)Up gradation of digital platform for online academic activities.

(6)Up gradation of college library.

(7) Preparation for conducting internal assessment (2nd semester).

(8)Online admission.

(9) Establishment of Gymnasium at college campus (Grants-Rs.3,00,000/)

(10) Completion of pending work of RUSA.

(11).RUSA progress report.

(12) Orientation programme of new batch.(semester-1)

(13) Arrangement of Yoga class.

(14).arrangement of online class.

(15) Arrangement of offline class and use of ICT tools.

(16) Maximum use of ICT tools regarding teaching and learning activities.

(17) Distribution of Projectors (11 Departments).

(18) Outreach Programme at adopted village.

(19) Arrangement of special lectures.

- 20) Two orientation programmes regarding NAAC by IQAC.
- (21) Programme on SWACCH BHARAT ABHIYAN.
- (22) Programme on women empowerment and security.
- 23) Orientation programme for Non- teaching staff.
- (24) Apply for NIRF.
- (25) Up gradation of Career counselling cell.
- (26) Lecture on career.
- (27) Counselling programme of female students with the help of Malda Medical College and Hospital.
- (28) Lecture on Indian values and culture.
- (29) Lecture on Indian prominent Philosophers.
- (30) Review of activities of the different committees.
- (31) Yearly Budget.
- (32) Budget for academic activities.
- (33) Budget for construction work.
- (34) Budget for Cultural activities.
- (35) Online tender.
- (36) Arrangement of annual sports.
- (37) Arrangement of annual cultural programme.
- (38) Publication.
- (39) Scholarship/half free.
- (40) Collection of Student, Parent, Teacher, Employer feedbacks and analysis.
- (41) Up gradation of College canteen.
- (42) Construction of rooms(RUSA)
- (43) Up gradation of college Website.
- (44) Uploading data regarding NAAC.
- (45) Computerization of the proceedings of the meetings of the Governing Body, Gour Mahavidyalaya.
- (46) Computerization of the proceedings of the meetings of the IQAC.
- (47) constitution of next IQAC.
- (48) Environment enrichment and Green audit.

(49) Fill up of AQAR and timely submission of AQAR of the year 2020-21.

(50) Academic Calendar of the year 2020-21.

(51) Up gradation of Research cell.

(52) Class routine.

(53) Orientation by ICT committee regarding online class and use of

(54) Installation of LMLS (Library).

(55) Data entry by respective committees (SSR, NAAC)

(56) Uploading of different factsheets/reports(college Website).

Agenda: 4. Review of outcome:

<p>Plan of Action: The IQAC has chalked out the following Plan of action for the year 2019-2020 in its meeting held on 15.6.2019 at 1 P.M.</p> <ol style="list-style-type: none">(1). Filling and submission of AQAR(NAAC- new format) of the year 2019-2020.(2). Completion of civil work and purchase of equipments out of grants received from RUSA.(3). Purchase of Books out of grants received from RUSA.(4). Opening of study centre of Netaji Open University at Gour Mahavidyalaya.5. Programme by different Club/Samiti/Association formed by different Departments.6. Up gradation of the College Library.7. Preparation for submission of AISHE.8. Computerization of the proceedings of the meetings of the Governing Body.9. Computerization of AQAR.10. Extension work of solar power energy plant.11. Introduction of CBCS.12. Holding of Annual Exhibition.13. Holding of Sports in the month of February.14. Up gradation of the Career and Counseling Cell.15. Construction of the Laboratory for the Department of Food and Nutrition.16. Arrangement of special lecture by the career and Counselling Cell.17. Prize distribution ceremony for the achievements of the students.18. Workshop/Orientation related to introduction of CBCS.19. On line admission.20. Implementation of outreach programme by N.S.S units at village level.	<p>Achievements/Outcomes: Review meeting on 16.5.2020: 1. Filled in AQAR of the year 2019-20 will be submitted in the 2nd week of June.</p> <ol style="list-style-type: none">2. Equipments are bought.3. Books are bought.4. Study Centre of Netaji Open University has been running.5. Cine Club of the Department of Mass Communication and Journalism organised 15th International Social communication cinema conference on 29.11. 2019 and 30.11.2019.6. Up gradation process of the College Library is going on. Coordinator, IQAC, requested to take necessary steps to complete the process of automation. Advisory Committee has been constituted to look after the matter.7. AISHE will be submitted on 19.5.2020.8. Sri Bijan Sikder, Steno-typist has uploaded all resolutions of the G.B.9. IQAC has uploaded all resolutions and AQAR of the year 2019-20.10. Proposal was sent and it was approved.11. CBCS has been introduced (from 1.7.2019).12. We failed to organise Annual Exhibition due to spread of COVID-19.13. Our Athletes have participated in college level sports competition.14. Discussion is going on.15. Laboratory for the Department of Food and Nutrition has been established on 17.8.2019.16. Career and counseling cell organised workshop on poultry farming in 2019.17. Prize distribution ceremony was not held.18. Orientation programme on introduction of CBCS syllabus was held on 21.7.2019.19. Online admission was completed successfully.20. Gour Mahavidyalaya has adapted Village
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<p>21. Workshop on Women empowerment.</p> <p>22. Implementation of Feedback system and analysis.</p> <p>23. Registration and Special lecture by Gour Mahavidyalaya Alumni Association.</p> <p>24. Completion of pending work of UGC xii th plan.</p> <p>25. Completion of pending work related to RUSA.</p> <p>26. Introduction of new and Add-on course at UG level.</p> <p>27. Holding of seminar/workshop/orientation related to quality enhancement by IQAC.</p> <p>28. Analysis of Feedback by Feedback committee.</p> <p>29. Placement of Feedback report on the College Website.</p> <p>30. preparation of Academic Calendar by Calendar committee of the year 2019-20.</p> <p>31. Submission of SSR by different Departments to IQAC office within 4.5.2020.</p> <p>32. Uploading of Student Satisfaction Survey Report on the College Website.</p> <p>33. Workshop on Indian Culture and values.</p> <p>34. Celebration of World Yoga Day in a befitting manner.</p> <p>35. Introduction of soft skill development programme.</p> <p>36. Arrangement of sitting for Physically handicapped/disabled students at Library.</p> <p>37. Publish Journals with ISSN No.</p> <p>38. Apply for NIRF after introduction of CBCS and collection of data related to Consultancy</p>	<p>Bhtra, Old Malda, for extension activities.</p> <p>Extension activities are carried out by two N.S.S. units and Outreach Programme committee.</p> <p>21. Kanyasri Diwas was observed on 16.8.2019.</p> <p>22. We have collected feedback from students and Alumni. Feedback was analyzed .</p> <p>23. Gour Mahavidyalaya Alumni Association has been Registered.</p> <p>24. UGC audit report was submitted partly.</p> <p>25. Books and equipments are bought (funds- RUSA).</p> <p>26. We failed to introduce Add-on course due to technical problem.</p> <p>27. IQAC organized orientation programme for quality enhancement on 22.8.2019.</p> <p>28. Feedback committee analyzed feedback report. (Student and Alumni).</p> <p>29. Feedback report has been uploaded in the website.</p> <p>30. Academic Calendar committee has prepared Academic calendar of the year 2019-20 and has uploaded it in the college website.</p> <p>31. Faculty members have been working.</p> <p>32. Feedback Review Committee has uploaded Feedback report. Placement of Student Satisfaction Survey Report .</p> <p>33. Cultural Committee and the Department of Sanskrit organized special lecture on " Indian Culture and Values" on 17.8.2019.</p> <p>34. Due to outbreak of Corona virus, we failed to organize programme, but Apurba Kumar Sinha, Guest Lecturer of the Department of Physical Education, has uploaded picture and study materials (WhatsApp group)</p> <p>35. Proposal was sent.</p> <p>36. Discussion is going on with librarian.</p> <p>37. Failed to publish Journals.</p> <p>38. Resolution was taken.</p> <p>39. Discussion is going on.</p> <p>40. The college website has been upgraded.</p> <p>41. Papers were sent.</p> <p>42. Yes.</p> <p>43. IQAC has approved AQAR of the year 2019-20.</p> <p>44. Workshop-Demonstration programme of Google Class Room and other ICT tools for teaching and learning was held on 26.8.2019 (From 1 P.M. to 3 P.M.)</p> <p>45. Yes.</p> <p>46. All resolutions and action taken report of IQAC have been uploaded on the College website.</p> <p>48. Alumni Association has been registered (No.S0009598).</p> <p>49. Annual Cultural programme was held on 13.12.2019.</p> <p>50. Internal Assessment and Tutorials were arranged as per CBCS rules and regulations.</p>
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	<p>51. Meeting with parents was held on 11.7.2019 (History and Sociology)</p> <p>52. Failed to organise meeting with the parents due to outbreak of Corona virus.</p>
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Parameter-2D),P,Higher studies data(Parameter-3A),,College details(Parameter-3A),Top University details(Parameter-5D),

- 39.Up gradation of Research Cell.
- 40.Upgradation of College Website.
- 41.Creation of new Teaching posts.
- 42.Holding of Action plan review meeting.
- 43.Approval of AQAR of the year2019-20.
- 44.Programme by e- learning committee.
- 45.Placement of all feedback analysis reports on the College website.
- 46.Placement of all resolutions and action taken report of IQAC on the College website.
- 47.Special lecture by Alumni Association.
- 48.Registration of Alumni Association.
- 49.Holding of Annual Cultural programme.
- 50.Arrangement of regular class tests.
51. Meetings with Parents.
- 52.Meeting of Parent- teacher Association.

Pulok Kundu Kundu
Dr.P.K.Kundu,
16.5.2020
Coordinator, IQAC,

Gour Mahavidyalaya,Mangalbari, Malda.

Co-ordinator
IQAC
Gour Mahavidyalaya,
Mangalbari, Malda

Ashim Kumar Sarkar

Dr.Ashim Kumar Sarkar,
16.5.2020
Principal/chairman,

Gour Mahavidyalaya,Mangalbari,Malda

Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda.

Proceedings of the meeting of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 16.5.2020 from 12.noon to 12.30 P.M.(Online)(Meeting-11)

Action taken report on the basis of the meeting of the IQAC held on 16.5.2020 from 12.noon to 12.30 P.M.(Online)(Meeting-11)

Sl no.	Agenda	Discussion	Action taken report
1.	1.To confirm the resolutions of the previous meeting.	Coordinator,IQAC, read out the minutes of the previous meeting.	The resolutions of the previous meeting(held on 29.3.2020 at 2 P.M. to 4P.M.in the Principal's chamber(2 hours):) are read out and confirmed.
2	Agenda: 2. Submission of AQAR of the year 2019-20.	Members of IQAC discussed the matter of submission of AQAR of the year 2019-20 and it is resolved that AQAR of the year 2019-20 is to be submitted in the first week of June.	AQAR of the year 2019-20 is ready for submission and process is going on for submission(Online).
3	Agenda: 3.Plan of Action of the year 2020-21.	Members of IQAC discussed the matter and chalked out Plan of Action of the year 2020-21.	Plan of Action of the year 2020-21 was chalked out on 16.5.2020.:(1)Preparation for 3 rd cycle accreditation. Preparation for 3 rd cycle is going on and conveners of 27 committees have been engaged in the task of data entry (NAAC-SSR) for the last four years. (2) Preparation for submission of AISHE. (3) Preparation for Departmental SSR. (4) Audit report of the year 2019-20 and 2020-21. (5)Up gradation of digital platform for online academic activities. (6)Up gradation of college library. (7) Preparation for conducting internal assessment (2 nd semester). (8)Online admission. (9) Establishment of Gymnasium at college campus (Grants-Rs.3,00,000/) (10) Completion of pending work of RUSA. (11).RUSA progress report. (12) Orientation programme of new batch.(semester-1) (13) Arrangement of Yoga class. (14).arrangement of online class. (15) Arrangement of offline class and use of ICT tools. (16) Maximum use of ICT tools regarding teaching and learning activities. (17) Distribution of Projectors (11 Departments). (18) Outreach Programme at adapted

		<p>village.</p> <p>(19) Arrangement of special lectures/seminar.</p> <p>(20) Two orientation programmes regarding NAAC by IQAC.</p> <p>(21) Programme on SWACCH BHARAT ABHIJAN.</p> <p>(22) Programme on women empowerment and security.</p> <p>(23) Orientation programme for Non-teaching staff.</p> <p>(24) Apply for NIRF.</p> <p>(25) Up gradation of Career counselling cell.</p> <p>(26) Lecture on career.</p> <p>(27) Counselling programme of female students with the help of Malda Medical College and Hospital.</p> <p>(28) Lecture on Indian values and culture.</p> <p>(29) Lecture on Indian prominent Philosophers.</p> <p>(30) Review of activities of the different committees.</p> <p>(31) Yearly Budget.</p> <p>(32) Budget for academic activities.</p> <p>(33) Budget for construction work.</p> <p>(34) Budget for Cultural activities.</p> <p>(35) Online tender.</p> <p>(36) Arrangement of annual sports.</p> <p>(37) Arrangement of annual cultural programme.</p> <p>(38) Publication.</p> <p>(39) Scholarship/half free.</p> <p>(40) Collection of Student, Parent, Teacher, Employer feedbacks and analysis.</p> <p>(41) Up gradation of College canteen.</p> <p>(42) Construction of rooms(RUSA)</p> <p>(43) Up gradation of college Website.</p> <p>(44) Uploading data regarding NAAC.</p> <p>(45) Computerization of the proceedings of the meetings of the Governing Body, Gour Mahavidyalaya.</p> <p>(46) Computerization of the proceedings of the meetings of the IQAC.</p> <p>(47) constitution of next IQAC.</p> <p>(48) Environment enrichment and Green audit.</p> <p>(49) Fill up of AQAR and timely submission of AQAR of the year 2020-21.</p> <p>(50) Academic Calendar of the year 2020-21.</p> <p>(51) Up gradation of Research cell.</p> <p>(52) Class routine.</p> <p>(53) Orientation by ICT committee</p>
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			<p>regarding online class and use of</p> <p>(54) Installation of LMLS (Library).</p> <p>(55) Data entry by respective committees (SSR,NAAC)</p> <p>(56) Uploading of different factsheets/reports(college Website).</p> <p>* Preparation for 3rd cycle is going on and faculty members/convenors of 27 committees are engaged in the task of data entry of the last four years. (SSR,NAAC)</p>
4	Agenda: 4. Review of outcome:	<p>Members of IQAC requested Coordinator about the outcome of the previous year Plan of Action chalked out on 15.6.2019 at 1P.M. It is observed that the IQAC has chalked out the following Plan of action for the year 2019-2020 in its meeting held on 15.6.2019 at 1P.M.</p> <p>(1). Filling and submission of AQAR(NAAC- new format) of the year 2019-2020.</p> <p>(2). Completion of civil work and purchase of equipments out of grants received from RUSA.</p> <p>(3). Purchase of Books out of grants received from RUSA.</p> <p>(4). Opening of study centre of Netaji Open University at Gour Mahavidyalaya.</p> <p>5. Programme by different Club/Samiti/Association formed by different Departments.</p> <p>6. Up gradation of the College Library.</p> <p>7. Preparation for submission of AISHE.</p> <p>8. Computerization of the proceedings of the meetings of the Governing Body.</p> <p>9. Computerization of AQAR.</p> <p>10. Extension work of solar power energy plant.</p> <p>11. Introduction of CBCS.</p> <p>12. Holding of Annual Exhibition.</p> <p>13. Holding of Sports in the month of February.</p> <p>14. Up gradation of the Career and Counseling Cell.</p> <p>15. Construction of the Laboratory for the</p>	<p>Coordinator, IQAC, submitted the report on outcome. It is observed that Filled in AQAR of the year 2019-20 will be submitted in the 2nd week of June. AQAR of the year 2019-20 has been prepared for submission and process is going on for online submission.</p> <p>2. Equipments are bought (Grants-RUSA).</p> <p>3. Books are bought (Grants-RUSA).</p> <p>4. Study Centre of Netaji Open University has been running.</p> <p>5. Cine Club and Gour Mahavidyalaya Cultural Heritage and Historical Society have organised programmes. International Cinema Conference was held on 29.11.2019 and 30.11.2019.</p> <p>6. Up gradation process of the College Library is going on.</p> <p>7. AISHE was submitted on 19.5.2020.</p> <p>8. Sri Bijan Sikder, Steno-typist has uploaded all resolutions of the G.B.</p> <p>9. IQAC has uploaded all resolutions and AQAR of the year 2019-20.</p> <p>10. Proposal was sent.</p> <p>11. CBCS has been introduced (from 1.7.2019).</p> <p>12. We failed to organize Annual Exhibition due to spread of COVID-19.</p> <p>13. Our Athletes have participated in inter- College and State level games and sports competitions.</p> <p>14. Up gradation of the Career and Counseling Cell is under consideration.</p> <p>15. Laboratory for the Department of Food and Nutrition has been shifted to 2nd floor to make possible activities in nutrition study and practical class.</p> <p>16. Career and Counselling cell has organised " Rural Livelihood Development Programme and</p>

		<p>Department of Food and Nutrition.</p> <p>16. Arrangement of special lecture by the career and Counselling Cell.</p> <p>17. Prize distribution ceremony for the achievements of the students.</p> <p>18. Workshop/Orientation related to introduction of CBCS.</p> <p>19. On line admission.</p> <p>20. Implementation of outreach programme by N.S.S units at village level.</p> <p>21. Workshop on Women empowerment.</p> <p>22. Implementation of Feedback system and analysis.</p> <p>23. Registration and Special lecture by Gour Mahavidyalaya Alumni Association.</p> <p>24. Completion of pending work of UGC xii th plan.</p> <p>25. Completion of pending work related to RUSA.</p> <p>26. Introduction of new and Add-on course at UG level.</p> <p>27. Holding of seminar/workshop/orientation related to quality enhancement by IQAC.</p> <p>28. Analysis of Feedback by Feedback committee.</p> <p>29. Placement of Feedback report on the College Website.</p> <p>30. preparation of Academic Calendar by Calendar committee of the year 2019-20.</p> <p>31. Submission of SSR by different Departments to IQAC office within 4.5.2020.</p> <p>32. Uploading of Student Satisfaction Survey Report on the College Website.</p> <p>33. Workshop on Indian Culture and values.</p> <p>34. Celebration of World Yoga Day in a befitting manner.</p> <p>35. Introduction of soft skill development programme.</p> <p>36. Arrangement of sitting for Physically</p>	<p>Entrepreneurship Development Programme on Fish Farming Desi Poultry Farming " in collaboration with Department of Fisheries, Government of West Bengal, Malda Krishi Vigyan Kendra, Government of India and NABARD, 05.11.2019.</p> <p>17. We failed to organize prize distribution programme due to spread of Corona Virus.</p> <p>18. Orientation programme was held on 11.7.2019.</p> <p>20. Out Reach Programme Committee, N.S.S. units and eco- club have been working to fulfill the target of extension activities/community service (village named Bhatra, Sahapur, Old Malda).</p> <p>21. Bisakha Committee has organized programme .</p> <p>22. Feedback analysis work is going on.</p> <p>23. Gour Mahavidyalaya Alumni Association has been registered in 2019 and Registration no. is S0009598.</p> <p>24. Audit report was submitted partly.</p> <p>25. RUSA monitoring committee is very active to complete pending work.</p> <p>26. Proposal was submitted.</p> <p>27. IQAC has organized 1 special lecture and 2 orientation programmes.</p> <p>28. The work of analysis of Feedback by Feedback committee is going on.</p> <p>29. Feedback Review Committee has uploaded Student feedback and Alumni Feedback reports on the website.</p> <p>30. Academic Calendar committee has prepared Academic Calendar of the year 2019-20 and uploaded it on the Website.</p> <p>31. Faculty members have been working.</p> <p>32. Feedback Review Committee has uploaded Placement of Student Satisfaction Survey Report .</p> <p>33. Cultural Committee and the Department of Sanskrit have organised special lecture on " Indian Culture and Values" on 23.8.2019.</p> <p>34. Due to outbreak of Corona virus, we failed to organize programme, but Apurba Kumar Sinha, Guest Lecturer of the Department of Physical Education, has uploaded picture and study materials (WhatsApp group). It may</p>
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		<p>handicapped/disabled students at Library.</p> <p>37.Publish Journals with ISSN No.</p> <p>38.Apply for NIRF after introduction of CBCS and collection of data related to Consultancy project(Parameter-2D)</p> <p>Entrepreneurship details(Parameter-3D),Placement data(Parameter-2D),P,Higher studies data(Parameter-3A),College details(Parameter-3A),Top University details(Parameter-5D),</p> <p>39.Up gradation of Research Cell.</p> <p>40.Upgradation of College Website.</p> <p>41.Creation of new Teaching posts.</p> <p>42.Holding of Action plan review meeting.</p> <p>43.Approval of AQAR of the year2019-20.</p> <p>44.Programme by e- learning committee.</p> <p>45.Placement of all feedback analysis reports on the College website.</p> <p>46.Placement of all resolutions and action taken</p>	<p>be noted that 164 students had the opportunity to attend class on Yoga and meditation taken by the Department of Physical Education.</p> <p>35.Proposal was sent.34 students participated in soft skill programme organized by the Department of Mathematics.</p> <p>36.Discussion is going on with librarian regarding automation.</p> <p>37.Failed to publish Journals.</p> <p>38.Resolution was taken.</p> <p>39.Discussion is going on.We failed to generate fund for research work.</p> <p>40.The college website has been upgraded.</p> <p>41.Papers were sent. One permanent (recommended by CSC)teacher has joined.</p> <p>42.Action plan review meeting was held.</p> <p>43.IQAC has approved AQAR of the year2019-20.</p> <p>44. Demonstration programme of Google Class Room and other ICT tools for teaching and learning was held on26.8.2019(From 1 P.M. to 3 P.M.). It is observed online class is going on and faculty members have been using Google class room , WhatsApp, Team Link.</p>
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		<p>report of IQAC on the College website.</p> <p>47.Special lecture by Alumni Association.</p> <p>48.Registration of Alumni Association.</p> <p>49.Holding of Annual Cultural programme.</p> <p>50.Arrangement of regular class tests.</p> <p>51. Meetings with Parents.</p> <p>52.Meeting of Parent- teacher Association.</p> <p>Dr.P.K.,Kundu,Coordinator,IQAC and Sri Satyajit Paul,Assistant Coordinator,IQAC,discussed outcome of plan of action (52 items).</p>	<p>platform, Team Link, Zoom,WhatsApp .</p> <p>45. We collected feedback from Students and Alumni,but failed to collect feedback from Teacher, Parent and Employer due to outbreak of corona virus.</p> <p>46. All resolutions and action taken report of IQAC have been uploaded on the College website.</p> <p>48.Alumni Association has been registered(No.S0009598).</p> <p>49.Annual Cultural programme was held on 13.12.2019.</p> <p>50.Internal Assessment and Tutorials were arranged as per CBCS rules and regulations.</p> <p>51.Yes, by the Department of History and Sociology on 11.7.2019 .</p> <p>52. Failed to organise meeting with the parents due to outbreak of Corona virus.</p> <p>* Coordinator,IQAC, discussed the matter of apply for NIRF and members of IQAC agreed that as soon as Audit of the year 2019-20 will be completed we will apply for NIRF.*</p> <p>Coordinator and members of IQAC agreed that automation programme of Library will be completed after lockdown is over.*We are glad to inform the members of IQAC that Govt. Of West Bengal has sanctioned Rs.3,00,000/for establishment of Gymnasium.* It is also found that Extension work of Solar energy power plant will be completed after lockdown is over.* It is observed that it is very difficult to invite company for camping programme.</p>
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Pulak Kumar Kundu
 Dr. P.K. Kundu 6.6.2020
 Coordinator
 Gour Mahavidyalaya, Mangalbari, Malda
 Co-ordinator
 IQAC
 Gour Mahavidyalaya,
 Mangalbari, Malda

Arhim Kumar Sarkar
 Dr. A.K. Sarkar
 Principal 6.6.2020
 Gour Mahavidyalaya, Mangalbari, Malda
 Principal
 JOUR MAHAVIDYALAYA
 Mangalbari, Malda.